<div align="center">**EXPORT PROMOTION COUNCIL FOR HANDICRAFTS**</div>

How to File for Certificate of Origin (Coo) on DGFT Common Digital Platform

DGFT has developed an online single window system to apply for new application for Certificate of Origin (CoO).

Step 1:

New users are required to visit DGFT website: www.dgft.gov.in for **registration**.

Home Page >> My Dashboard >> Register

User Manual: https://content.dgft.gov.in/Website/DGFT-Website_User_Registration.pdf

Step 2:

After registration, users are required to login with credentials and **link their IEC no.** on DGFT portal by authenticating through Aadhaar based OTP or Digital Signature.

Home Page >> My Dashboard >> Login >> Link IEC

User Manual: https://content.dgft.gov.in/Website/DGFT-Website-Link_your_IEC.pdf

Video Tutorial: Through DSC: https://www.youtube.com/watch?v=n5CFsOqbUdc&t=1s,
    Through Aadhaar: https://www.youtube.com/watch?v=cMl__QbDuvs

Step 3:

Users are required to **register** with the same DGFT user credentials on https://coo.dgft.gov.in/ by authenticating through Digital Signature certificate.

Home Page >> Online Exporter Register & Login >> Register

User Manual: https://coo.dgft.gov.in/manuals/RegistrationManual.pdf

Step 4:

On successful registration, user need to navigate https://coo.dgft.gov.in/ and login with user credentials and click on Apply for Certificate of Origin.

Login >> Apply for Certificate of Origin >> Upload Document >> Save as Draft

Draft application can be viewed and edited if user wants to change any information provided.

After successful application submission, user will receive alert in the form of email and SMS. The same is also informed to the officer where the application is filed.

User Manual: https://coo.dgft.gov.in/manuals/Exporter-Manual.pdf

For further assistance please contact:
Email: coo-dgft@gov.in
HelpDesk: 1800-111-550, 1800-572-1550