

# Accreditation Of Buying Agents **not** Empanelled With EPCH

The Export Promotion Council for Handicrafts plans to accredit buying agents who represent their overseas principals in India. The accreditation will help these agents to associate with the activities of the Export Promotion Council for Handicrafts being organized from time to time. The Council can also assist and provide the necessary trade inputs as and when required by them. The interested buying agents may download this proforma from Export Promotion Council for Handicrafts and submit their details to the Council.

- - Please submit the complete set of application and documents in one time.
- - Incomplete Applications and documents will not be entertained.
- - Mode of submission: ONLY By Post/Courier/office Messenger at EPCH office.
- - The decision of the Fair Committee will be final & binding.

## EXPORT PROMOTION COUNCIL FOR HANDICRAFTS

'EPCH HOUSE', Pocket 6 & 7, Sector - C, Local Shopping Centre, Vasant Kunj, New Delhi - 110070  
Tel: 91-11-26135256 Fax: 91-11-26135518 / 19 Email: [epch@epch.co.in](mailto:epch@epch.co.in) Web: [www.epch.in](http://www.epch.in)

**CONFIDENTIAL**

### PROFORMA FOR APPLYING FOR ACCREDITATION OF BUYING AGENTS **NOT** LISTED WITH EPCH

Name & Address of Organisation

---

---

---

Telephone

---

Mobile

---

Fax

---

E-mail

---

Website

---

Import Export Code (IEC)

---

Year of Establishment

---

Name of CEO

---

Mobile Number

---

Name of Indian Merchandisers :  
Whom the Council can extend the Invitation [ ~  
{ | c @ [ { } \* Á • Á | \* a } a ^ a ^ Á Ú Ó P

1). \_\_\_\_\_

2). \_\_\_\_\_

3). \_\_\_\_\_

4). \_\_\_\_\_

5). \_\_\_\_\_

Status of your company

A). Buying Agency

B). Foreign Company liaison office

# PRODUCT CATEGORY

(PLEASE TICK Y APPLICABLE CATEGORY)

HOUSEWARE, DECORATIVES & GIFTS	HOME TEXTILES, FURNISHINGS, FLOOR COVERINGS & HOME ACCESSORIES	CHRISTMAS DECORATIONS, CANDLES & INCENSE STICKS	FASHION JEWELLERY, ACCESSORIES & BAGS	CANE, BAMBOO & ECO-FRIENDLY

Name of Overseas Principals, Country their Company details visiting the fair (attach separate sheet if required)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total no. of vendors/exporters from India :  
Dealing in handicrafts & gift items

1). \_\_\_\_\_

2). \_\_\_\_\_

3). \_\_\_\_\_

Value of exports through your agency:

Approximate amount (Rs. in lakhs)

2016-2017 \_\_\_\_\_

2017-2018 \_\_\_\_\_

2018-2019 \_\_\_\_\_

Have you visited previous IHGF Fair?

Yes, in month/Year \_\_\_\_\_

No this is the first time \_\_\_\_\_

More Information (if any) About your organization  
Which is important for Accreditation of your agency  
With EPCH

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signature**  
**With Seal of the company**

Date: \_\_\_\_\_

**IMPORTANT: Please attach the following:**

- (a) Endorsement letter/agreement (fax/original) from your overseas principals on their letterhead stating that your company is authorized representative of their buying, sourcing, consolidation, delivery and export payments in India.
- (b) Endorsement letter from the handicrafts exporters preferably IHGF participants stating that their company is exporting through your agency.
- (c) Enclosed Any other relevant documentary proof that supports your application.