

A REPORT ON

5 DAYS SOFT SKILL TRAINING PROGRAM

SOFT SKILL TRAINING PROGRAMME IN EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR

12th - 16th December 2016 (1st & 2nd Batch)

19th -23rd December 2016 (3rd & 4th Batch)

26th - 30th December 2016 (5th & 6th Batch)

Common Facility Centre

Mandi Samiti Road Saharanpur -247001 (U.P)

Sanction Order No-.I-15011/9(26)/NR/SS/HRD/2015-16

Dated :-17-03.2016



Organized By :

Supported BY:

**Export Promotion Council for handicrafts (EPCH)
Development Commissioner (Handicrafts)**

EPCH House, Pocket – 6&7, Sector-C,
Ministry Of Textiles, Govt. of India.
Vasnt Kunj. New Delhi-110070

Table of Contents

Sl. No	Detail	Page No.
	Acknowledgement	
1	About Implementing Agency	
2	Introduction and Background	
3	Monitoring and Supervision	
4	History of Clusters & Crafts	
5	Achievement and Performance	
6	Certificate Distribution	
7	Annexures	
7.1	List of Participants	
7.2	Training Agenda	
7.3	Profile of Trainers	
7.4	Attendance	
7.5	Highlights of Training	

Acknowledgement

The Export Promotion Council for Handicrafts would like to express its sincere thanks to all the O/o DCH, HMSEC, Saharanpur and all the Participants who have participated in the Soft Skill Training Program shared their valuable experiences.

A special thanks to Mr. Rakesh Kumar, Executive Director and Mr. R. K. Verma, Director, EPCH for their encouraging response to this Program.

Trainers: Name Of The Trainers :

1. Harvinder Dhawan (Designer)
2. Mohd. Asif (Mechanical Engg.)
3. Madan Lal (IIFT Delhi)
- 4 Vinay Kumar Srivastava (Ex Ad DC(H)
5. Ravi Shastri Upadhiyay (Packaging)
6. Pulkit Jain (HPO DC(H) Office Saharanpur)
7. Ravi Updhaya (NIFFT Designer)

EPCH Team:

1. Mr. Asif
2. Mr. Rajesh & Sanjeev Kumar.

Other Team Member

1. **About Implementing Agency**

Export Promotion Council for Handicrafts (EPCH) is a non-profit organization established in the year 1986 with an object to promote, support, protect, maintain and increase the export of handicrafts. It is an apex body representing Indian Handicrafts manufacturers & exporters. EPCH facilitates its 10,000+ registered members to customize and offer unique styles and quality products to the global sourcing community. The Council provides comprehensive information about the sector to International buyers and ensures optimal interface between the Indian handicrafts industry and international buyers to facilitate business. The Council has expertise of over 3 decades with its Headquarters in New Delhi; and representative offices in Mumbai, Kolkata, Bengaluru, Saharanpur, Jaipur, Jodhpur, Agra, Guwahati and Moradabad .

Indian Handicrafts sector engages more than 7 million craftsperson from all over India and numerous categories of handicrafts, gifts and decorative items are produced in various forms of raw material. The Indian handicrafts have great potentiality of exports in International market. The design development, technological upgradation and innovation being undertaken in the sector at the production level with the efforts through the schemes of Office of DC (Handicrafts) as well as vigorous efforts by the EPCH in craft clusters have made the

Indian products competitive in International market as compare to competitors.

EPCH is actively involved in development and export promotion of handicrafts through activities like skill development, design support, infrastructure development and provides marketing opportunities through participation in fairs and exhibitions. As a result of the same, the exports is witnessing increasing trend in previous years. Amongst other activity, IHGF Delhi Fair is EPCH's flagship event, held biannually i.e. Spring & Autumn editions; it is now world's biggest handicrafts show of Home, Lifestyle, and Fashion & Textiles.

Among its cluster development projects , EPCH has undertaken an aggressive technology support drive by setting – up of Common Facility Centers & Photo framing Technology Centre at Saharanpur and Jodhpur, Technology Upgradation Centre at Saharanpur , International Lace Trade Centre at Narsapur, Resource Centre at Moradabad etc. to name a few.

Introduction and Background

Executive Summary

The Export Promotion Council for Handicrafts organized the 6(Six) Soft Skill Training program for 20. Artisans each program and total 120 Artisans trained at CFC, Mandi Samiti Road-Saharanpur-247001 artisans were finalized in

coordination with O/o Development Commissioner (Handicrafts) and same has been approved by them. For this training program young artisans were targeted who has studied up to 10th class or more and age group between 18 to 35.

In this training Microsoft PowerPoint Presentations and flipcharts were used to support deliberation and discussion.

Council has successfully completed 5 days Soft Skill Training Program on EDP/Export Marketing, Packaging & Trade Show Participation, Improved Technology & Testing and Quality Standardization at Venue CFC, Mandi Samiti Road-Saharanpur-247001. Total 120 artisans in 6 programs successfully completed the training program and all of them were provided certificate of participation. Few artisans has shown the interest to start their business and the Council has assured them to provide all possible support.

Background

O/o Development Commissioner (Handicrafts) sanctioned 6 Six programs Soft skill program vide Sanction Order No.-I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.2016 to Export Promotion Council for Handicrafts (EPCH) .EPCH Saharanpur Office connected the program in his premises CFC, Mandi Samiti Road-Saharanpur-247001 with

Saharanpur of State Uttar Pradesh Each program was for 5 days and consisting of 20 artisans in each batch.

The program was aimed to upgrade the existing skill as well as to add the additional skills on EDP/Export Marketing, Packaging & Trade Show Participation, Improved Technology& Testing and Quality Standardization to crochet lace artisans, craft persons, skilled workers, entrepreneurs & manufacturers at **Cluster** .

Selection of the Artisans

Council has approached to Assistant Director (Handicrafts), **Saharanpur** to provide the list of Artisans for organizing the training program. List of the artisans has been finalized in coordination between O/o Development Commissioner Handicrafts, **Saharanpur** and EPCH office Saharanpur.

Objective of the Training

- 1) To upgrade the existing skill as well as to add the additional skill to Handicrafts artisans.

- 2) Handicrafts artisans shall get the benefits of exposure / interaction with the other courses allied to the crafts i.e. imitation jewellery shall get the benefit of exposure / interaction with the expert. This will help bringing change in

the mind set overcome the resistance to change because of lack of knowledge

3) Capacity development has been envisaged to provide training to the potential entrepreneurs and manufacturers by organizing training programs to educate and create a conducive environment towards the technology development programs, design workshops. The basic objectives are briefly narrated as follows:

- Building-up workforce of budding entrepreneurs
 - Awareness about the new design and adaptation methods with the services of experienced designers
- Creation of skilled and trained workforce
- Focused training programs targeted to the development of skills at par with the best available in the world.

4) Providing the training, product development and market intelligence to the Artisan / Craft persons/Entrepreneurs / Exporter from handicraft Industry, to change the production setup from those for the purely local market to those can meet demand of International market and face its challenges.

5) To achieve a quantum jump in the export earnings with the enhanced flow of trade from these cluster which till date could not able to project their crafts due to lack of knowledge and various other reasons. By creating an awareness among the

entrepreneurs about the new concepts of the designing, product development, marketing etc. so as to enhance the capacity of the new entrepreneurs of the region.

Following topics majorly covered in 5 days training program:

❖ **MARKETING / EDP**

- ❖ How to become a successful Entrepreneur
- ❖ Setting up an Exports Business
- ❖ Selection of buyers / markets / products
- ❖ Export Marketing
- ❖ Entering a contract/Payments/Inco terms/Realizations/Remittances

EXPORT MARKETING AND CUSTOMER PROCEDURE

- ❖ Importance of Selection of Buyers/Market/Product
- ❖ Setting Up of an Export Business
- ❖ Process of Export Order
- ❖ Export Finance
- ❖ Import Export License (IEC)

- ❖ Export Documentation

- ❖ Custom Process

IMPROVED MANUFACTURING TECHNOLOGY / IMPROVED TOOLS AND EQUIPMENT

- ❖ Product Planning

- ❖ Design and Manufacturability

- ❖ Color/Product Market & Consumer trend

- ❖ Importance of Market Research

- ❖ Use of improved tools for quality production

PREPARATION OF BUSINESS PLAN

- ❖ Product Pricing & Merchandising

- ❖ Prototype Development and pricing

- ❖ Testing & Quality Control

- ❖ Market Linkage

- ❖ Trade Show Participation

- ❖ Factory Compliance and Health Hazards/Safety

Packaging/Branding /Labeling

- ❖ Process of Packaging and Function

- ❖ Process of Branding and Function
- ❖ Process of Labeling and Function
- ❖ E- Marketing of Handicraft product

Monitoring and Supervision of the Training program:

Training Programs have been organized under the supervision of the Council regional office to ensure the proper delivery of the training program and quality. Programs have been also inspected by the O/o Development Commissioner (Handicrafts), Saharanpur to ensure the quality of the training program and Off

About Craft & Clusters (Saharanpur)

A cluster is defined as a geographic concentration (a city/town/few adjacent village and their adjoining areas) of units producing near similar products and facing common opportunities and threats. An artisan cluster is defined as geographically concentrated (mostly in villages/townships) household units producing handicraft/handloom products. In a typical cluster, such producers often belong to a traditional community, producing the long-established products for generations. Indeed, many artisan clusters are centuries old Artisan.

Saharanpur Cluster falls under Uttar Pradesh State in Saharanpur district.

The Saharanpur cluster is able to form 250 plus Artisans & 15 SHGs supporting the strong work force. The mobilization gains momentum day by day.

Wood Carving:-

Saharanpur is well known for its perforated lacy craft. Items are made of sisam, Mango, MDF, and sal. Pine. The woodcarvers create magic on the articles they prepare. The talent of wood carving is passed from generations to generations. Furniture is designed in a skilled manner having mehrab, jail and grapevine motifs. Carvers carve their imaginations on these articles and sometimes the carving is beautified with the stone, brass inlay on ebony wood. The colour combinations used are attractive and present each item in a very pleasant manner. Wood carving is found all over India. While *sheesham* is the most widely used type of wood, mango, teak, rosewood, ebony, sandalwood, walnut and *deodar* are also used. Intricately carved wooden pillars and doorways can be found in temples and palaces across the country. With royal patronage being replaced by market dynamics, wood carving is now mostly found in functional articles like furniture, bowls, boxes, lamp stands, etc.

Even today the front door of each household, which is considered a sacred threshold, has intricate wood carvings of Hindu deities and auspicious motifs like the hamsa/ mythical swan, padma/ lotus, poornakumbha /cornucopia, kaamadhenu and patterned floral motifs.

Other carved wooden items include small shrines and deities, low carved stools for marriages, carved fans for the deity, fertility couples and various small ceremonial containers. The carved panels of deities fixed to either end of a metre-long pole were the other ceremonial items. These panels are called kavadi and are carried on the shoulders of a person to fulfill the vow to Lord Murugan or Karthikeya. Household kitchen instruments in wood such as grinders, vegetable cutters and serving ladle holders are items given in dowry.

Artistic woodwork began as a temple and palace craft, and flourished alongside architecture and sculpture. Depending on local availability, different woods were used for wood carving, and fashioned into religious, decorative and functional articles. Over time, various centres of wood carving emerged, each with its distinct style.

Today, Saharanpur in Uttar Pradesh is the principle center for wood carving. Here, the origins of the craft can be traced back to the late 19th century. Closely associated with architecture, wood carving incorporated the design vocabulary of architectural carvings. It was

also influenced by Kashmiri designs, with many of the craftpersons having descended from Kashmiri immigrants. These influences continue to reflect in contemporary products like the finely chiseled screens and *jaali* work and the *anguri* or vine leaf pattern found in many Saharanpur products.

With its development into a major hub for woodwork, wood carvers from other centres have also migrated here. As a result, Saharanpur can boast of a wide and highly skilled repertoire of techniques and products, catering to both the domestic and export markets.

Lathe-turned and lacquered toys in bright colors and at affordable prices are popular all over the state. Carved wooden toys, dolls and elephants exhibiting the skills of the artisan are also made.

Wood Carving's Process:-

The wood as per the size of the form to be made is cut from the block. The piece is cleaned and smoothened. The design of the toy to be made is traced on this piece. Extra wood is chipped off according to the design. Fine strokes with the hammer are made on the chisel, which is placed on the area to be shaped. It is smoothened with a file and painted. The painting starts with coloring various body parts. Next the dresses with specific designs are marked out by fine strokes of the brush. The facial features are added in the end. Sugga

(parrot) are the wooden toys fixed on the marriage mandap. The mosara, (central part), charkhi and sugga (parrots) are made by the same process. These are joined by bamboo killi (screw). The marriage post is coloured with yellow (turmeric), red (alta) and green colours.

The lacquering is done by pressing the lac stick against the revolving article. Oil is also applied at the same time for giving the better polish. Leaves of a kind of flowering cactus are used for polishing. The articles are either in single colour or in bands of different colours. The complicated designs and colour schemes are effected by manipulating the lac turnery and using the multifarious techniques. In Jaipur, the toys are made out of old cloth dyed afresh and stuffed with waste material. When they are gaily decorated with coloured paper and tinsel they look very alive especially with their expressive faces.

Rag dolls are made out of remnants of cloth usually thrown away. These are painstakingly collected and dyed into different shades to work out a variety of colour schemes. The eyes and mouth are indicated by black line. In case of a Rani doll, the clothes & body are fully decorated.

Wood carving is done entirely by hand. In Saharanpur, *sheesham* is generally the wood of choice, though teak, rosewood, walnut and mango are also used. Designs are first made on paper, and transferred onto the wood using ink. These are then carved using a variety of chisels. The article is finished by buffing in order to bring

out the shine of the wood. This is usually done with the help of a lathe mechanism.

Wood Carving's Techniques:-

Each wooden piece that is cut to make an item is subjected to a process of slow heating to draw out all moisture. Every single limb is separately carved and joined to the body with adhesive paste of tamarind seeds, and later passed through a coating of lime glue. The painting with colours is done by very fine precision with brushes made of goats hair. Water and oil colours are both used. Lacquering is done on a lathe, hand or is machine operated. For turning slender and delicate items, hand lathe is considered suitable. In the lac turnery method, lac is applied in a dry state that is the lac stick is pressed against the woodenware to be lacquered. While the latter keeps revolving, the heat generated by friction softens the lac, making the colour stick. Lacquer ware toys are produced in this way. It is with remarkable skill that the craftsmen manipulate the stick where several colours are used. Some of the lacquered pieces are painted with a brush.

Achievement and Performance

Starting First Day

Training program was inaugurated Mr. Asif in his opening address briefly explained about the objective and contents of the program. He has also briefly explained about EPCH and its activities.

In the first session, an overview of 5 days consultation program details was shared with the participants. At the end of the session, participants were asked to introduce them following information:

- Since how long they are practicing the craft?
- Have they participated in any marketing event?

Some of the participants mentioned that since ages her family involves in the craft and this is their livelihood. Some of the participants recently has started practicing wood craft and said that wages are very less. None of the Participants mentioned that they have participated in the marketing events.

Proceedings of Day 1

session Prof. **Madan Lal** has facilitated training on how to start small business? Prof. Madan Lal has explained in detail the following points:

A full day was focused on Export Management in the series of 4 programmes sanctioned by the O/o DC(Handicrafts) with view to expose the artisans the intricacies of export management. This

subject was taught by Shri Madan Lal (former Consultant, IIFT, New Delhi) and presently working as Consultant, International Business Academy, New Delhi.

Setting Up an Export Business

Shri Madan Lal taught the artisans step by step the Setting up of an Export Business; from naming the Firm and getting necessary office stationery ready including the worldwideweb site, e-mail address, PAN, Aadhaar Card, opening an account with the Commercial Bank and getting registration with the Regional Office of the Directorate General of Foreign Trade through submitting the application form ANF2A on-line with necessary documents required in the ANF2A along with a fee of Rs500. He brought the notice to the artisans that fulfilling the ANF2A all guidelines to be studied carefully before going for an Importer-Exporter Code Number (IEC No). You want to be a Manufacturer Exporter or Merchant Exporter has to indicate in the ANF2A along with a small profile of exports.

The IEC No. makes everyone as registered importer/exporter in India. It gives you a legal status in the international trading community as being a legal document.

RCMC Certificate

Another important certificate is the RCMC (Registration-cum-Membership Certificate) is issued by the Export Promotion Council for Handicrafts. This RCMC is also mandatory for getting the trade facilitation services from the EPCH and other organizations, which deal in exports. The EPCH is the only export promotion council who serves the country in the area of export of handicrafts from India. Those are interested can get RCMC after paying the necessary fee for the same. But document of IEC is must for getting the RCMC from the EPCH.

The above two steps maybe continued along with your search of export markets for your handicrafts items. Export business

develops, Madan Lal said during the sessions, on the basis of selection of buyers, export markets; for this one should have thorough knowledge of handicrafts for which he is going to export; it may be woodenware or any other item of handicrafts.

Selection of Handicrafts and Export Markets

The EPCH helps all the potential exporters in selecting the item as well as the export markets. Internet marketing is the easiest way of selecting the export business and participation in international exhibitions in India and overseas. Exporters of handicrafts must know their Indian Trade Classification (Harmonisation System) Code before entry into export business. Presently it is prerequisite requirement in export or import.

Need for Export Finance

Every exporter looks for alternative way of working capital. Madan Lal gave a series of steps for getting the export finance facilities are being provided by the commercial banks, private or public, as per the terms and conditions laid down by the RBI and followed by the FEDAI Rules and Regulations and FEMA 1999 so as to execute export orders. Handicrafts exporters are entitled for export finance under the two types of financing.

(1) Pre-shipment Credit and (2) Post-shipment Credit

Around 80% or 90% of pre-shipment credit is given to registered exporters against the confirmed export order or under the Letter of Credit so that export activities can be started and completed under the stipulated time period in the Letter of Credit or the confirmed export order. The rate of interest is basic rate plus 2.5% on export finance. In this context, banks in most of the cases ask for the Export Credit Guarantee Corporation's policy as a safeguard. The ECGC issues different types of policies to exporter's requirement from their regional offices.

Post-shipment credit is also granted to exporters to the date of realization of export proceeds as per the period prescribed by the FEDAI Rules. Period is maximum 270 day, within this period, the export proceed should be realized. Post-shipment finance is granted to an exporter against the Duty Drawback, Advances against bills for collection, purchased/discounted or negotiated.

In export finance, exporters should keep the three dates in view that is:

- (1) Date of receipt of export orders
- (2) Date of shipment of consignment
- (3) Date of realization of export proceeds.

Methods of Payment

Method of payment is another crucial area of realization of export proceeds. Consultant Madan Lal mentioned two important methods of payment: (i) Documentary Collection and (ii) Documentary Credit.

Documentary collection terms are widely used by experienced exporters in international trade and services. In this method, a documentary collection system is followed by exporters to forward the Bill of Exchange to the importer for making the payment through this method. The Bill of Exchange are two types, to mention here, DA (Document against Payment) and second is the DP (Document against Acceptance). Banks act as intermediaries protecting the interest of both the parties as per the rules and policies of FEDAI, FEMA 1999 and the current Foreign Trade Policy of India. Handicrafts exporters are advised to export on DP Bill of Exchange or on Advance payment.

Documentary Credit is termed as thrust worthy among exporters. Letters of Credit are the legal financial instruments most frequently used by new exporters to guarantee payment for goods and services in world exports. A Letter of Credit is issued by the buyer's bank, advised through a advising bank/corresponding bank in the exporter's country and forwarded to the exporter. The definition of letter of credit, generally understand, that it should be confirmed, irreversible, irrevocable and without recourse that followed by the standardized set of rules are referred to the Uniform Customs and Practices for Documentary Credit (UCP600) of International Chamber of Commerce, Paris. Under the Letter of Credit, set of rules are followed by importer as well exporter.

INCOTERMS of ICC

International Chamber of Commerce's INCOTERMS 2010 are followed by exporters in delivery of goods from the port of shipment to the place of destination as decided by the exporter and the importer. INCOTERMS are the distinctive feature of an export sales contract and export pricing. These 11 INCOTERMS clearly define the duties and responsibilities of the exporter. Mostly handicrafts exporters follow FOB (Free on Board) term for port of shipment or EXW (Ex Work) place of delivery.

Export Procedures and Documentation

After export marketing, export procedures and documentation is the area which cannot be ignored by any exporter because of its significance in delivery of goods and realisation of export proceeds. Exporter sends the documents to the importer and then importer get his consignment release from the customs authorities and make the payment to the exporter. Without the documents it cannot be possible for doing export business. Different countries and different agencies are involved legally; each agency needs that document that pertains to him. Commercial practices and legal system are different; therefore certain

documentary formalities become essential to them as well to exporters and importers.

Standardised documents are two fold in export/import process can be categorized as:

The real shipment of merchandise exports

The complementary documentary exchanges

Thus minimization of risks associated with foreign trade transactions is based on documentary systems that translate the right costs and responsibilities of export-import process into documentary equivalents.

The key documents are used broadly:

Export Sales Contract/Purchase Order

Transport Document

Payment Related Document

Insurance Document

At the exporter's end following documents are must for shipment of goods:

Commercial Invoice-cum-Packing List

Insurance Policy

Inspection Certificate

Certificate of Origin

Bill of Lading

Bank Draft

On the legal side, Indian exporter is also required to get additional documents that are IEC, Shipping Bill for customs

clearance and AREI/AREII for Central Excise clearance and Export Declaration Form for exchange remittances.

Export procedure is important to understand the documentation requirement. Procedure for IEC and export finance is mentioned in preceding paras. Customs procedures are followed under the Customs Act 1962.

Export of handicrafts just starts after receiving the confirmed Export Sales Contract and to be completed within the given time period by the importer. Customs clearance procedures start from the Customs House located near the ICD/Port Area for getting the Shipping Bill number. It can be obtained through the EDI System or manually.

The physical movement of exports starts and taking the consignment to the ICD/Port Area along with export documents and getting documents examined along with consignment from the customs authorities. Getting “Let Exports” and “Let Ship” orders from the customs authorities your export clearance is completed and wait for loading to the ship.

In the end, payment of port charges etc. and getting the duly signed customs documents particularly the Export Promotion Copy of the Shipping Bill and the Mate Receipt from the Customs authorities.

After shipment, getting the Bill of Lading from the shipping company agent and other documents like the Customs Invoice/Counseller Invoice from the importing country’s embassies located in the country and Certificate of Origin from the nominated offices under the Foreign Trade Policies and then prepare a Shipping Advice and submit all these export documents attached with the Shipping Advice.

With these documents go to the Commercial Bank and submit documents to the Manager for further

collection/negotiation/discounted with the 21 days from the date of shipment. It is cautioned to exporters that exporters must get their export payment within 270 days and get the copy of the BRC and apply for the incentives under the Merchandise Exports from India Scheme of the current Foreign Trade Policy of India.

Processing of an Export Order

There are broadly 15 steps for processing of an export order. The following steps are suggested to exporters as check list for them:

Acknowledging the Export Sales Contract

Examination and confirmation of Export Order

Manufacturing or procuring handicrafts as per the specification

Pre-shipment and Post-shipment Credit facilities from Commercial Banks

Booking of Shipping Space

Central Excise Clearance

Pre-shipment Inspection of export goods

Appointment of Clearing and Forwarding Agent/Customs House Agent

Getting the Shipping Bill Number through manually or EDI System

Packing & Packaging and Dispatching goods to the Port of Shipment (ICD/Sea Port/Air Port /Foreign Post Office)

Port Formalities and Customs Clearance

Obtaining Export Promotion Copy of the Shipping Bill

Obtaining Mate's Receipt for getting the Bill of Lading from Shipping company agent

Presentation of Commercial documents to the Commercial Banks for Negotiation/Collection etc.

Collection of BRC and applying for export credit script under the rewarding scheme of Foreign Trade Policy's MEIS.

The above topics were covered by consultant Madan Lal and make artisans understand in a language and dialogue which can be followed by them in their working on export management.

Proceedings of Day 2

- Day 2 started with recap of day one. Selected participants presented the topic covered on day one and points which they have learnt.

Session HARVINDER DHAWAN, facilitated and he discussed the following topic covered with the group:

- What is Handicrafts?
- Status of Handicrafts Industry
- Different types of Handicrafts Artisans

He explained that Handicraft is a type of work where useful and decorative things are made completely by hand or by using only some simple tools. It is usually termed as traditional means of making goods. The handicraft products often have cultural and/or religious significance. Items

made by mass production or machines are not handicraft goods. He also explained the different type of crafts:

Value Addition & Assemblage, Beadwork, Bone carving, Cabinet making, Chip carving, Collage, Crochet, Embossed, Embroidery, Gardening, Buffalo horn carving, Rhino horn carving, Knitting, Lathart, Marquetry, 10 Metalwork, Mosaic, Needlework, Pottery and Ceramics, Pressed flower craft, Puppetry, Quilting – also reference Quilt and Art quilts, Saddle making, Scale model, Sewing, Shoemaking, Spinning, Stained glass, Wood burning, Wood carving, Woodturning, Woodworking.

Post Lunch session Speaker Has explained about the following:

- What is Design
- What is Technology
- Color Paterns

In design he has explained the design process:

Design Process

Idea (Concept)

I Initial Sketches

Materials

Samples

Quality Checking

End Product

He also explained that Design should be Useful, Usable and Likable. He said that design is about putting a product together for a specific function and user, that product could be anything i.e. Handicrafts.

In speaker also talked about the color pattern and explained the color theory. Explained that color theory has divided I three parts which are:

- a) Analogous
- b) Complementary
- c) Split Complementary

He also talked about the use of advance technology. Through video presentation he explained to artisan about use of different technology such as use cone winding machine, dyeing unit and other machinery for making fine quality of crochet product.

Day one completed with question answer session. Speaker has asked artisans to ask if they have any doubt, which can be explained.

Packaging:

Speaker explain about packaging to artisans. Following points he has explained to artisans:

Packaging is anything used to contain, protect, handle, deliver or present raw materials and processed goods. Packaging includes items being used to contain or wrap products that are to be sold or being sold, such as:

- boxes
- pallets
- crates
- containers
- bags and sacks
- tape and materials for wrapping, binding and tying
- disposable food service packaging, such as trays, plates and cups

Important functions of packaging are given below:

(1) **Product Identification:**

- (ii) Packaging serves as an identification of the product. A product is packed in special sized, colored and shaped container for keeping its difference from the products of competitors. For example, the yellow and black colored pack of KODAK ROLL tells itself of its producer.
- (iii) Product Protection: The main function of packaging is to provide protection to the product from dirt, insects, dampness and breakage. For example, the products like biscuit, jam, chips, etc., need to be protected from environmental contact. That is why they are tightly packed.

Convenience:

- (iv) Packaging provides convenience in the carriage of the product from one place to another, in stocking and in consuming. For example, the new pet bottles of COKE make the carriage and stocking easier. Similarly, the pack of FROOTI provides convenience in its consumption.

- (v) (iv) Product Promotion:

Packaging simplifies the work of sales promotion.

Packing material in the house reminds the consumers constantly about the product. In this way, the packaging performs the role of a passive salesman. Consequently, it increases the sales. Speaker has facilitated training on what is labeling and its importance.

Labeling:

Labeling means display of information about a product on its container, packaging, or the product itself. For several types of consumer and industrial products, the type and extent of information that must be imparted by a label is governed by the relevant safety and shipping laws.

Important functions of labeling:

(i) **Describe the Product and Specify its Contents:** A label provides complete information regarding the product. It mainly includes ingredients of the product, its usage, and caution in use, cares to be taken while using it, date of manufacturing, batch number, etc.

(ii) **Identification of the Product or Brand:**

It is easier to identify a particular product among many with the help of labeling. For example, you as a consumer want to select CINTHOL SOAP. The task of finding the desired soap from a heap of various branded soaps becomes easier with the help of labeling.

(iii) **Grading of Product:**

When a product has different qualities, labeling helps to find out which pack contains what type of

quality. For example, Hindustan Unilever Ltd., manufactures three types of tea and to differentiate the each type of tea, the company uses Green, Red and Yellow colored labels.

(iv) Help in Promotion of Products:

The fourth function of labeling is to promote sales. Sometimes a consumer gets encouraged to buy a product simply due to attractive label. Nowadays labeling is used as an effective sales promoting tool.

(v) Providing information required by Law:

Another important function performed by labeling is to provide statutory warning required by law. To put 'smoking is injurious to health' on the package of cigarette and 'Chewing Tobacco is Injurious to Health' on the package of Pan Masala are the examples of statutory warning? Similarly, in case of hazardous or poisonous products, appropriate statutory warning need to be put on the label.
Environment.

Proceedings of Day 3

Day 3 Session was facilitated by...Mr.. **Mohd. Asif** ...dated 19th,21st,27th,26th,28th &30th Dec 2016 on supply chain.

Supply Chain means?

First of all we need a designer, when this designer gets any order then he/she should have the required raw material available. Depending upon the order the raw material will be given to the manufacturer. After this it will go for quality checking, post that it will go for packaging and shipping. Now the product will be shipped to the buyer and if he is satisfied with the product he will take it or else it will return back to origin. This process was called supply chain .

Customer Service

Raw material Sourcing

Design

Quality

Machines

Testing

Packing Production

Delivery

Target Customer

Investment

In next session Speaker talked about the importance of participation in handicraft exhibition and fairs. He explained to

the group that trade shows /exhibitions are generally targeted at an industry and people involved or interested in that industry. Exhibiting at a trade show/exhibition can be a great way to advertise to a target market and create brand awareness.

Exhibitions are open to a large and sometimes diverse range of audiences (usually the general public). This provides you with a platform to promote your product or service to a broader group that may have little or no knowledge of your products and services.

Depending on your type of business, product and market testing can be carried out at trade shows and exhibitions to gain industry or general opinion about your offering.

Being involved in a trade show or exhibition can provide you with opportunities to branch out to business-to-business trading and create a customer database from the visitors to your display booth.

Speaker divided the group in small group and asked to the group to discuss and make a presentation about Advantages of participation in an exhibition. Group presented the following points:

- We can meet more number of customers in a single place
- We may not get to meet more number of customers in a market place

- Exhibition will be a perfect place for the goods that we prepare
- In this place we get to know about our competitors
- Through exhibition we get to know different of products available in the market
- Here we will know the quality of different products

Speaker Also talked about quality control and its need. In this session he described that how important is to maintain the quality of our product.

Quality has different meanings subject to different interpretations- it may mean 'hygiene' in health and hospitality, 'safety' in electrical and electronics and in services it may refer to 'speed' and 'reliability'. Cost of a product may also be referred to as a quality measure. But we will refer to 15 quality in the operational context as conformance to established standards. Quality control refers to activities undertaken to maintain specific quality of products within reasonable limits. It involves the determination of quality standards to ensure that the established standards are followed. The aim is to secure a reasonable product quality at a competitive cost level by achieving a systematic control over the variables involved in manufacturing the product.

Maintenance of a satisfactory level of quality is essential for the success and survival of any company. Quality control offers advantages such as improvement in the brand image, facilitation of standardization and cutting down costs by avoiding defective production. It also leads to increase in sales and makes the company competitive by helping in accurate prediction of costs involved.

Proceedings of Day 4

In this **Mr. DEEPAK SINGH** session the participants on 14th, 15th, 21st & 22nd Dec. 2016 and informed about various documentation required for the export business all procedure related to the custom, related to international marketing, social and digital marketing procedure.

documentation required to start exports:

a) Registration: Any Exporter who wants to export his good need to obtain PAN based Business Identification Number (BIN) from the Directorate General of Foreign Trade prior to filing of shipping bill for clearance of export goods. The Exporters must also register themselves to the authorized foreign exchange dealer code and open a current account in the designated bank for credit of any drawback incentive.

b) Customs Formalities: o Goods may be shipped out of India only after Custom's clearance has been obtained. o Following documents to the customs authorities to be submitted:

- i. Shipping bill
- ii. Declaration regarding truth or statement made in the shipping bill
- iii. Invoice
- iv. Packing list
- v. Export value declaration
- vi. GR form/SDF form
- vii. Export License
- viii. Quality control inspection certificate
- ix. Contract registration certificate
- x. Letter of credit/Purchase order
- xi. AR-4 Forms
- xii. Any other documents required

Marketing Resources:

- Finding Trade Contacts:
- EPC

- Trade Promotion Offices
- Foreign Embassy Officer in India
- International Trade Directories
- ITPO
- Buying Agents
- Yellow Pages....
- Various websites.....many more

In his next presentation he explained about Social Media as a Tool for Export / Import Market Promotion and explained the process to utilize the same. He talked about use of Facebook, Google Ad Words, Tweeter, Blog and sharing of product catalogs through website.

In next session about the work condition and health hazards/safety. In this session he briefly discussed about the arising health and safety issues at workplace. He mentioned that in many institution employers are list interested about ensuring the safety and health issues.

He also mentioned that workplace safety and health is an area concerned with the safety, health and welfare of people engaged in work or employment. The goals of workplace safety and health programs include to foster a safe and healthy work

environment. This may also protect co-workers, family members, employers, customers, and many others who might be affected by the workplace.

Proceedings of Day 5

In last day Mr. **Pulkit Jain** Handicraft Promotion Officer visited the training centre on 16th, 23rd & 29th Decembers 2016 for inspection of the program and interacted with the artisans. Mr. Pulkit Jain briefly explained about the overview of the O/o Development Commissioner (Handicrafts)'s Schemes, which were:

- o DCH Artisan ID card
- o Aam Admi Bima Yojana
- o Scholarship to artisan's children
- o Participation in the fairs organized by O/o DC (H).
- o Awards – State, National and Shilp Guru.
- o Participation in the International fair.

Continue ...By **.Sh. VINAY KUMAR SRIVASTAVA** Ex AD Dc(H) come on on 16th & 23rd Dec . 2016 program and interacted with the artisans. briefly explained about the overview of the O/o Development Commissioner (Handicrafts)'s Schemes, which were:

By presentation give the knowledge of all central scheme it is as follow:-

- (1) Shilp Bazar
- (2) Mela Mohatsav and exhibition.
- (3) Upgrade their skill and provide all formate /form
- (4) All Insurance Scheme and Format also.
- (5) Loaning Facility given by different Financial Banks
- (6) Marketing Activity and welfare Schemes implemented by O/o Dc(Handicrafts)
- (7) All Detail Of Award give by central/States Goverments
- (8) significant detail of all artisan/Craftperson pension schemes and latest technique of packaging and e-marketing also .

Certificate Distribution, Valedictory

Post all the session of Day 5 Council has Invited **Pulkit Jain** Handicraft Promotion Officer Development Commissioner (Handicrafts) **Sh. VINAY KUMAR SHRIVASTAVA , Ex AD DC(H) Or** distribute the certificate to artisans for their participation. They have interacted with artisans and get their feedbacks of the 5 days training. Artisans have shared their experience. Guest has distributed certificate to all artisans along with Program Officer, EPCH and congratulated them for their successful participation.

Attendance Sheet



हस्तशिल्प विकास संस्थान परिषद्
Expert Promotion Council for Handicrafts



SOFT SKILL TRAINING PROGRAMME IN EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF O/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.
Sanction Order No.-1-

15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.201

ATTENDANCE SHEET

VENUE: COMMON FACILITY CENTRE
MANDI SAMITI ROAD, SAHARANPUR-247001

BATCH NO: 1

Date: From 12th Dec to 16th Dec, 2016

S.N	NAME OF PARTICIPANT & ID CARD NO.	ARTISAN CARD ID	FATHER'S / SPOUSE'S NAME ADDRESS & CONTACT NO.	GENDER	AGE (YEAR)	CATEGORY	CRAFTS	12 th Dec, 2016	13 th Dec, 2016	14 th Dec, 2016	15 th Dec, 2016	16 th Dec 2016	RECEIPT OF COURSE MATERIALS	
1	GULAFSA	UPSHC062073	D/o Hussain H.No11/1465,Topia sarai saharanpur- 247001 Mobile No- 9027389805	Female	22	OBC	Embroidered & Crocheted Goods	<i>Gulafsa</i>	<i>Gulafsa</i>	<i>Gulafsa</i>	<i>Gulafsa</i>	<i>Gulafsa</i>	<i>Gulafsa</i>	<i>Gulafsa</i>
2	AMANA PARVEEN	UPSHC021393	D/o Husain Ahmad H.No11/1465,Topia sarai saharanpur- 247001 Mobile No- 9027389805	Female	30	OBC	Embroidered & Crocheted Goods	<i>Amana</i>	<i>Amana</i>	<i>Amana</i>	<i>Amana</i>	<i>Amana</i>	<i>Amana</i>	<i>Amana</i>
3	AFROZ	UPSHC087401	D/o Abdul Hamid Gali No-5 Near Pani Ke Tanki Khata Kheri Saharanpur-247001 Mobile 96270727764	Female	20	OBC	Embroidered & Crocheted Goods	<i>Afroz</i>	<i>Afroz</i>	<i>Afroz</i>	<i>Afroz</i>	<i>Afroz</i>	<i>Afroz</i>	<i>Afroz</i>

Checked, Verified & Approved by:-

Signature: *[Signature]*

Name :- *ASIT*

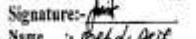
Designation: *CC-Administrative*

Contact No: *9027463858*

[Signature]

4	SHAHGUL BAHAR	UPSHC076622	D/o Bahar Ahmad H.No-783/6 Topia sarai, Gali No-2 Saharanpur-247001 Mobile No- 9557939778	Female	18	OBC	Embroidered & Crocheted Goods	Shahgul Bahar
5	NEHA NAAZ	UPSHC087354	D/o Anis Ahmad H.No-32, Near Fatma Masjid Khata Kheri Saharanpur-247001 Mobile 8755257116	Female	21	OBC	Embroidered & Crocheted Goods	Neha Naaz
6	MUSARRAT	UPSHC076666	W/o Mohd. Mustakeem Nishar Road, Allahrakha wali Gali Raiwala saharanpur- 247001 Mobile 8755221760	Female	38	OBC	Miscellaneous Goods	Musarrat
7	SHEEBA	UPSHC087415	W/o Bijander Sing H.No-64, Near Ravidas Mandir, URF Nagal, Saharanpur -247661 Mobile No -9719241401	Female	19	OBC	Embroidered & Crocheted Goods	Sheeba
8	YASMEEN	UPSHC077387	W/o Mohd Saleem H.no-8/174, Nisar Road Allah Rakha wali Gali Raiwala saharanpur-247001 Mobile-9368964935	Female	38	OBC	Miscellaneous Goods	Yasmeen
9	SHEEZA	UPSHC087627	W/o Mohd Alam H.No-11/565, Topia sarai Bilal Masjid Saharanpur-247001 Mobile 8439573425	Female	37	OBC	Embroidered & Crocheted Goods	Sheeza


Checked, Verified & Approved by:-

Signature: 
Name: Prachi Prif
Designation: Co-ordinator
Contact No: 902346359



10	SANA	UPSHC076622	W/o Bahar Ahmad H.No-783/5, Topia Sarai Pacca Bagh Gali No-2 Purana thana Mandi, Saharanpur- 247001 Mobile No- 9557939778	Female	18	OBC	Embroidered & Crocheted Goods	27011	27011	27011	27011	27011	27011	27011	27011
11	AZRA PARVEEN	UPSHC077012	D/o Azizullah H.No-11/417, Topia Sarai Saharanpur- 247001 Mobile No- 7830033173	Female	24	OBC	Embroidered & Crocheted Goods	31021	31021	31021	31021	31021	31021	31021	31021
12	RESHMA	UPSHC076779	D/o Zahur Ahmad H.No-385, New Basti Islamabad, Saharanpur-247001 Mobile No- 7500152821	Female	23	OBC	Embroidered & Crocheted Goods	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma
13	SHABNAM	UPSHC077060	D/o Mohd. Masood H.No-11/565, Topia sarai Sararanpur- 247001 Mobile No- 9760899517	Female	21	OBC	Embroidered & Crocheted Goods	210111	210111	210111	210111	210111	210111	210111	210111
14	FARAT	UPSHC076641	D/o Tanveer Ahmad H.No-1490/6, Peer Wali Gali No-16, Amjad Nagar Saharanpur- 247001 Mobile No- 8445218055	Female	20	OBC	Embroidered & Crocheted Goods	Farhat	Farhat	Farhat	Farhat	Farhat	Farhat	Farhat	Farhat
15	MUSARRAT JAHAN	UPSHC087602	D/o Mohd. Ahsan H.No-9/1655, Pilkhan Tala, Near Jabaj Wali Kothi Saharanpur- 247001 Mobile- 9319391363	Female	51	GEN	Embroidered & Crocheted Goods	musarrat	musarrat	musarrat	musarrat	musarrat	musarrat	musarrat	musarrat

Checked, Verified & Approved by:-

Signature: 

Name :- Mohd. Asif

Designation:- SO-Operations

Contact No:- 9027463858



16	TABASSUM	UPSHC069088	D/o Manjoor Ahmad Gali No-8,peerwali gali Imrahimabad,Saharan pur-247001 Mobile No-9675398110	Female	32	OBC	Embroidered & Crocheted Goods	Tabassum	Tabassum	Tabassum
17	SHABNAM BAHAR	UPSHC077162	D/o Bahar Ahmad H.No-783/6 Topia sarai, Gali No-2 Saharanpur-247001 Mobile No- 9557939778	Female	24	OBC	Embroidered & Crocheted Goods	Shabnam Bhar.	Shabnam Bhar.	Shabnam Bhar.
18	RAHILA	UPSHC076399	W/o Tahir H.No-14/809, Chawarbjadaran, Nagar Nigam Saharanpur-247001 Mobile No- 9358138007	Female	36	GEN	Embroidered & Crocheted Goods	Rahila	Rahila	Rahila
19	SHAGUFTA	UPSHC087431	D/o Asgar H.No-11/3121, Indira Chock, Gali No-4, Saharanpur -247001 Mobile 8534885345	Female	23	OBC	Embroidered & Crocheted Goods	Shagufta	Shagufta	Shagufta
20	SHABNAM JAIDI	UPSHC066631	W/o Jahageer Ahmad H.No-1638,Dodyian Near Dr. Shahid Ambahta Bhet Saharanpur-247340 Mobile 7669025066	Female	37	GEN	Embroidered & Crocheted Goods	Shabnam Jaidi	Shabnam Jaidi	Shabnam Jaidi

GENDER	DETAILS OF CATEGORY				TOTAL
	SC	ST	OBC	GEN	
MALE	X	X	X	X	-
FEMALE	X	X	17	3	20

Checked, Verified & Approved by:-



Signature:- *[Signature]*

Name :- *Asif*

Designation:- *CO-CHD/MATA*

Contact No:- *9027463858*




Faculties Details

	<p style="text-align: center;">हस्तशिल्प विपणन प्रमोशन परिषद् Export Promotion Council for Handicrafts</p>	 <p style="text-align: center;">SOFT SKILL TRAINING PROGRAMME IN EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDARDIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER IBDI SCHEME OF GOVT OF INDIA FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.</p> <p style="text-align: center;">Sanction Order No.-I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.2016</p>
---	--	---

VENUE:- CFC Saharanpur

BATCH:- 1

Date:- 12th Dec To 16th Dec, 2016

S. No.	DATE	NAME OF FACULTY (I N CAPITAL LETTER)	ADDRESS & CONTACT NO.	TOPIC COVERED	INSTITUTION	TIME In	TIME Out	PAN Card No.	Sign.
1.	12/12/16	MADAN LAL	ABC/1 Mayapuri Vihar, Phase I Delhi-110009 9911721500	Export Management	Consultant International Forum Academy	10 Am	5pm	ABJPL 8145K	
2.	12/12/16	Mohd. Asif	CFC, Saharanpur 9027463858	How we can improve Production Fairs, etc		10 Am	5 Am		
3.	12/12/16	Ravi S UPADHYAY	W2-59, NARAINA VILLAGE, NEW DELHI-110028 9312304039	ONLINE MARKETING		10 AM	5 PM	ABDPV 9249D	

15/12/16	DEEPAK SINGH	COLLEGE ECLAVE, DHADESI ASAKRAB, P.O.-MIL APRACAP, BOONER 24666 7060223047	Entrepreneurship development and international Marketing.	Religious Seminary L.A.	10 AM	5 PM	BTPS 2519H	<i>[Signature]</i>
16/12/16	Poojit Jain H/O	9/10 h/o [3rd floor]	Schools of A/c/h	9/10 h/o			ALEPS 4408B.	<i>[Signature]</i>
16/12/16	VINAY KUMAR SPRIVASTAVA	13/161 Smta Hg 2 fo 6/161/161 op D City	T. Anand Anand for Kalyan School Bharatpur Laxmi Boudha A/c/h/State Govt	6/161/161 op D City	10 AM	5 PM	ABRPS 5-1639824	<i>[Signature]</i>
	cell -	9450362722						

[Signature]
Verified by:

Verified: *[Signature]*
(Poojit Jain) *[Signature]*
H.O. *[Signature]*
M.C.C.
Saharanpur

Inspection Report



इसरोपय विकसत उद्योग परिषद्
Export Promotion Council for Handicrafts

1st BATCH OF SOFT SKILL TRAINING PROGRAMME IN
EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY,
TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED
WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER
HRD SCHEME OF O/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE
SKILL OF TRAINEES.



INSPECTION OF REPORT

1.	Name of the Implementing Agency	Export Promotion Council for Handicrafts
2.	Sanction No. & Date	Sanction Order No- I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03,2016
3.	Complete address of the training premises	National Center Photo & Picture Framing Technology" Mandi Samiti Road, Saharanpur-247001"
4.	No. of Artisans enrolled (attach list)	20 (Twenty)
5.	No. of artisans present at the time of Inspection	20 (Twenty)
6.	No. of Artisans having identity cards issued from DC (H)	20 (Twenty)
7.	Performance of the trainer	Good.
8.	Details of written/reading material provided to the artisans	Pen, Pad, Reading Material etc.
9.	Whether travel expenses paid to the trainees/artisans	Yes, it will be paid later.
10.	Name and Designation of the inspecting Officer	Purkit Jain H.P.O., MSEL Saharanpur
11.	Date & Time of Inspection	16/12/2016
Remarks:	Event found running during visit.	

SIGNATURE OF THE INSPECTING OFFICER

Purkit Jain
Handicrafts Promotion Officer
Mandi Samiti Saharanpur

Batch No. 2



हस्तशिल्प विनिर्माण संस्थान परिषद्
Export Promotion Council for Handicrafts



SOFT SKILL TRAINING PROGRAMME IN EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDARDIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF O/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.

Sanction Order No.-I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.201

ATTENDANCE SHEET

VENUE: COMMON FACILITY CENTRE
MANDI SAMITI ROAD, SAHARANPUR-247001

BATCH NO: 2

Date: From 12th Dec to 16th Dec.2016

S.N	NAME OF PARTICIPANT & ID CARD NO.	ARTISAN CARD ID	FATHER'S / SPOUSE'S NAME ADDRESS & CONTACT NO.	GENDER	AGE (YEAR)	CATEGORY	CRAFTS	12 th Dec.2016	13 th Dec.2016	14 th Dec.2016	15 th Dec.2016	16 th Dec.2016	RECEIPT OF COURSE MATERIALS
1	SHAHID	UPSHCR000709	S/o Mohd. Husaain H.No-11/1644, Mohalla Mutrihan Qazi street Saharanpur-247001 Mobile No-8171517055	Male	35	OBC	Wood carving						
2	KAMLESH DEVI	UPSHC090331	W/o Omkar Singh H.No-76, Ravidas Mandir Ramdaspur, URF Nagal Saharanpur- 247551 Mobile 9997807991	Female	46	OBC	Embroidered & Crocheted Goods						
3	NAZREEN	UPSHC077995	D/o Mohd. Khalid H.No-11A/5058,Near Madina Masjid Ibrahimia Bad, Saharanpur- 247001 Mobile No- 9897531897	Female	26	GEN	Embroidered & Crocheted Goods						

Checked, Verified & Approved by:-


Signature:

Name : Mohd. PSIF

Designation: Coordinator

Contact No: 9827413858


4	SHAHEEN	UPSHC077998	D/o Mohd. Khalid H.No-11A/5058,Near Madina Masjid Ibrahimia Bad, Saharanpur- 247001 Mobile No- 9897531897	Female	22	GEN	Embroidered & Crocheted Goods	Shaheen
5	SANGITA	UPSHC089712	W/o Harpal Singh H.No-77,Near Ravidas Mandir Ramdaspur URF Nagal,Saharanpur- 247551 Mobile No-9997807791	Female	39	SC	Hand Printed Textile Scarvers	संगिता
6	MOHD. KHALID	UPSH088995	S/O Nizamuddin H.No11A/5058,Near Madina Masjid Ibrahimia Bad, Saharanpur- 247001 Mobile No- 9897531897	Male	51	GEN	WOOD carving	मोहम्मद खालिद
7	PINKI	UPSHC090323	W/o Bijander Singh H.no-64, Near Ravidas Mandir,URF Nagal, Saharanpur-247661 Mobile No-9719241401	Female	39	OBC	Cane & Bamboo	पिंकी
8	ANURADHA	UPSHC090324	D/O Nathi Ram Gurudaware Wali Gall, Ramdaspur,URF Nagal, saharanpur-247551 Mobile No- 8865872112	Female	20	OBC	Embroidered & Crocheted Goods	ANURADHA
9	RAMITA DEVI	UPSHC100654	W/O Ravi Kumar Ramdaspur Urf Nagal Saharanpur 247551. Mobile No. 8865872112	Female	32	OBC	Embroidered & Crocheted Goods	रामिता देवी

Checked, Verified & Approved by:-
 Signature: 
 Name :- Mohd. Asif
 Designation:- CA, Saharanpur
 Contact No:- 9027603858



10	SUNITA	UPSHC107417	W/o Joglender Kumar Near PNB Ramdaspur Urf Nagal Saharanpur. Mobile No.9045229055	Female	33	GEN	Textile hand Embroidery)	31/08/17	31/08/17	31/08/17	31/08/17	31/08/17	31/08/17
11	MUSTAQIM AHMAD	UPSHC076636	S/o Mohd.Ibrahim871/4 Raiwala, Nisar Road, Allah Rakha Wali Gali.Saharanpur 247001. Mobile No. 9557715347	Male	50	OBC	Miscellaneous	31/08/17	31/08/17	31/08/17	31/08/17	31/08/17	31/08/17
12	MINAKSHI DEVI.	UPSHC107396	W/O Veerendra Pundaina, Balya khadi, Saharanpur, 247001. Mobile no. 9761571280	Female	28	OBC	TEXTILE (Hand Embroidery)	31/08/17	31/08/17	31/08/17	31/08/17	31/08/17	31/08/17
13	ADEEB	UPSHC078101	S/O Jameel Ahmad, House No. 11/1193, Khatiko Ka Mandir, Sarai Mehendi, Saharanpur, 247001. Mobile no. 9720602838	Male	28	OBC	WOOD carving	Adeeb	Adeeb	Adeeb	Adeeb	Adeeb	Adeeb
14	YAD MOHAMMED	UPSHC026834	S/O Noor Mohammed 11/2019, Aali Ahan Garan Saharanpur . 247001 Mobile No.9634583688	Male	46	GEN	WOOD carving	YadMohd	YadMohd	YadMohd	YadMohd	YadMohd	YadMohd
15	MASROOR AHMAD MALIK	UPSHC068985	S/O Manzoor Ahmad. Peer Wall Gali No. 8, Ibrahimabad Saharanpur 247001. Mobile No. 9897446692	Male	42	OBC	WOOD carving	masroor	masroor	masroor	masroor	masroor	masroor

Checked, Verified & Approved by:-

Signature: 

Name : Prakash Prasad

Designation: CO-ordinator

Contact No:- 9027463858





16	RAIS AHMED	UPSHC094471	S/O Mohd. Suleman Aali Ji Chungi Gali No. 1 Mandi Samiti Road Saharanpur 247001 Mobile No. 9560682213	Male	35	GEN	WOOD carving	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>
17	SHAFEEQ	UPSHC063057	S/O Jameel Ahmed Peer Wali Gali No. 20 Saharanpur 247001. Mobile No.7895859038	Male	35	GEN	Wood carving	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>
18	FIROZ ALAM	UPSHC022186	S/O Khurshid ahmad Khatakheri No.1 Saharanpur 247001. Mobile No.9045310348	Male	30	GEN	Wood carving	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>
19	NAUSHAD ALI	UPSHC016737	S/O Mohd Abid Peer Wali Gali No. 5 Mandi Samiti Road Saharanpur 247001 Mobile No.9997960480	Male	31	GEN	Wood carving	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>
20	AMEER AHMAD	UPSHC066874	S/O Zameer Ahmad, Near HijoWali Masjid, Mohalla Aali Sarai, Kalandar Baksh, Saharanpur 247001 Mobile No.9897045698	Male	41	GEN	Wood carving	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>	<i>[Handwritten Signature]</i>

GENDER	DETAILS OF CATEGORY				TOTAL
	SC	ST	OBC	GEN	
MALE			4	7	11
FEMALE	01		5	3	20

Checked, Verified & Approved by:-
 Signature: *[Signature]*
 Name: *[Name]*
 Designation: *[Designation]*
 Contact No: *[Contact No]*

Verified. *[Signature]*
[Signature]
 H.P.O
 MSEC
 Saharanpur


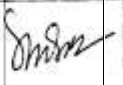
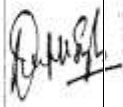
Faculty Detail

 <p>हस्तशिल्प निर्यात संवर्धन परिषद् Export Promotion Council for Handicrafts</p>	 <p>SOFT SKILL TRAINING PROGRAMME IN EDI/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF O&DCH FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.</p> <p>Sanction Order No.-I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03-2016</p>
--	--

VENUE:- CFC Saharanpur

BATCH:- 2

Date:- 12th Dec To 16th Dec, 2016

S. No.	DATE	NAME OF FACULTY (I N CAPITAL LETTER)	ADDRESS & CONTACT NO.	TOPIC COVERED	INSTITUTION	TIME In	TIME Out	PAN Card No.	Sign.
1.	12/12/16	Mohd. Asif	CFC, Saharanpur	How we can improve, production measuring technique & estimating quality of product.		10:00	5 PM		
2.	13/12/16	MADAN LAL	48C/Imayun Vihar, Phase I Ddli-110091 9911721500	Export Management	Consultant, International Business Academy	10:00 AM	5 PM		
3.	14/12/16	DEEPAK SINGH	COLONEL ENCLAVE DHANDELA LUNIKAP 80 MILAPURAGAR ROSTERU-247666 7060222047	Entrepreneurship development and international Marketing.	Religare Securities Ltd, Roosteru..	10 AM	5 PM		

4.	15/12/16	RAVI SHASRI UPADHYAY	ONLINE MARKETING ONLINE W-59, NARAINA VILLAGE NEW DELHI 110028 9312304039	MARKETING	10 AM 5 PM	ABDPO 9249D	
5.	16/12/16	Poojit Jain H.P.O	Q/O B.I.N R-3 Khison (Compound) Saharanpur.			ALERT 44088.	
6.	16/12/16	Harvinder Dhawan	263 Patel Nagar Near Kumbh Mela ground Dehradun.	Placement of Embroidery motif.	10 AM TO 5 PM	BMPPO 7925M	
7.							

Verified by:

Poojit Jain
Handicrafts Promotion Officer
HM&SEC Saharanpur



इलररररर डरररर डरररर डरररर
Export Promotion Council for Handicrafts

2nd BATCH OF SOFT SKILL TRAINING PROGRAMME IN
EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY,
TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED
WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER
HRD SCHEME OF O/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE
SKILL OF TRAINEES.





INSPECTION OF REPORT

1.	Name of the Implementing Agency	Export Promotion Council for Handicrafts
2.	Sanction No. & Date	Sanction Order No- I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.2016
3.	Complete address of the training premises	National Center Photo & Picture Framing Technology" Mandi Samiti Road, Saharanpur-247001"
4.	No. of Artisans enrolled (attach list)	20
5.	No. of artisans present at the time of Inspection	20
6.	No. of Artisans having identity cards issued from DC (H)	20
7.	Performance of the trainer	Good
8.	Details of written/reading material provided to the artisans	Pen, Pad, Reading Material
9.	Whether travel expenses paid to the trainees/artisans	will be paid later
10.	Name and Designation of the inspecting Officer	Puikit Jain H-PO, MSEC, Saharanpur
11.	Date & Time of Inspection	16/12/2016
Remarks:	Event found running during visit. Mrs. Harwinder Kaur found present.	

SIGNATURE OF THE INSPECTING OFFICER

Handicrafts Export Promotion Officer
HM&SEC Saharanpur

Batch No. 3

 <p>इसरोप्रमोशन काउंसिल फॉर हान्दक्राफ्ट्स Export Promotion Council for Handicrafts</p>	 <p>Handicrafts Quality Mark</p>
<p>SOFT SKILL TRAINING PROGRAMME IN EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF O/o DQ(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES. Sanction Order No.- 150119(26)NR/SS/HRD/2015-16 Dated :-17-03,201</p>	

ATTENDANCE SHEET

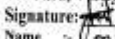
VENUE: COMMON FACILITY CENTRE
MANDI SAMITI ROAD, SAHARANPUR-247001

BATCH NO: 3

Date: From 19th Dec to 23rd Dec 2016


S.N	NAME OF PARTICIPANT & ID CARD NO.	ARTISAN CARD ID	FATHER'S / SPOUSE'S NAME ADDRESS & CONTACT NO.	GENDER	AGE (YEAR)	CATEGORY	CRAFTS	19 th Dec 2016	20 th Dec 2016	21 st Dec 2016	22 nd Dec 2016	23 rd Dec 2016	RECEIPT OF COURSE MATERIALS
1	MOHD. TAHASIN	UPSHC06828	S/o Mohd. Yaseen H.No-14/897, Dholi Khal Lohani Sarai, Saharanpur-247001 Mobile9368051398	Male	56	OBC	Wood Carving	HERIOT	HERIOT	HERIOT	HERIOT	HERIOT	HERIOT
2	SHANAWAZ	UPSHC103178	S/o Mounstaz Ahmad H.No-11/2431, Atish Bajan, Saharanpur-247001 Mobile9837582516	Male	39	OBC	Wood Carving	SP	SP	SP	SP	SP	SP
3	MOHD. ASIF	UPSHC094436	S/o Khurshheed Anwar H.No- 603, Near Noor Masjid Peer Wali Gali No-14 Ibrahimabad, Saharanpur-247001 Mobile 9319558432	Male	30	GEN	Wood Carving	ASIF	ASIF	ASIF	ASIF	ASIF	ASIF

Checked, Verified & Approved by:-

Signature: 
Name: Mohd. Asif
Designation: CO-ordinator
Contact No: 9027463858



4	SHAHID	UPSHC10734	S/O Late Allah Banda, H.No-11/A8977Chokta Rogan Cran, Near Purani Mandi Balmiki Mandir Saharanpur- 247001 Mobile 8273223535	Male	50	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
5	ABDUL LATIF	UPSHC009691	S/o Abdul Jabbar H.No-12/1248,Purani Mandi, Ganpat Sarai, Saharanpur-247001 Mobile 9368870247	Male	57	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
6	MOHD IMRAN	UPSHC028147	S/o Lt Mohd. Istiyak H.No-11/2012, Oppp Balmiki Mandir Khakroban Saharanpur-247001 Mobile 8273060351	Male	48	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
7	FURKAN KHAN	UPSHC009026	S/o Jahid Khan H.No-202/99, Noor Basti Saharanpur- 247001 Mobile 7500309154	Male	40	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
8	MUSHARRAF	UPSHC093907	S/o Mohd. Jafar H.No11/1477, Mrhndi Sarai, Mai Ka Takiya Saharanpur-247001 Mobile 9045690842	Male	41	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
9	NASIM	UPSHC065680	S/o Abdul Hakeem H.No-1210, Ganpat Sarai Saharanpur- 247001 Mobile 7417749081	Male	62	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving

Checked, Verified & Approved by:-
 Signature: 
 Name: Mohd. Asif
 Designation: Co-ordinator
 Contact No: 9227463858



10	MOHD. USMAN	UPSHC000964	S/o Shafiq Ahmad H.No-1356, Sarai Gariba, Saharanpur- 247001 Mobile 9368922036	Male	56	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
11	LIYAQUAT	UPSHC052680	S/o Abdul Azeer H.No-448, Topia Sarai, Saharanpur-247001 Mobile No- 7520247060	Male	61	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
12	SHAMIM	UPSHC048878	S/o Shamshir Ahmad, H.No-5, Near Umar Masjid Sabri Ka Bagh Saharanpur-247001 Mobile9058074607	Male	34	GEN	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
13	SHAHJAD	UPSHC077060	S/o Mohd. Irshad H.No- 317, Ibrahimabad Saharanpur-247001 Mobile 9359940856	Male	38	GEN	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
14	MOHD. SHAHID	UPSHC025906	S/o Manzoor Ahmad Peer Wali Gali No-6 Kamaela Colony Saharanpur-247001 Mobile 7417533720	Male	32	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
15	MOHD. AZAM	UPSHC079408	S/o Mohd Athar Hassan, Gali No-6 Sarai Mahndi Saharanpur- 247001 Mobile No- 8864893693	Male	31	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving

Checked, Verified & Approved by:-
 Signature: 
 Name : Mohd Asif
 Designation: CC-Charinilas
 Contact No: 9627462858

16	SHAMSHUDEEN	UPSHC0000573	S/o Tufail Ahmad H.No-11/7672, Atish Bajzan Gali Missi Wali Saharanpur-247001 Mobile 9412063759	Male	60	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
17	MoHD. ASIF	UPSHC004927	S/o Hasmat Ullah Khan H.No-292 Habib Garh Ekta Colony, Saharanpur-247001 Mobile N-9808112450	Male	58	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
18	TANVIRUL HAQ	UPSHC056866	S/o Tamizul Haq H.No-103, Ajad Colony Gali No-6 Saharanpur- 247001 Mobile 9548509164	Male	31	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
19	DZ Handicrafts (DILNAWAZ)	UPSHC011505	S/o Zameer Ahmad H.No-11/2539, Atish Bajan Missi Wali Gali Saharanpur-247001 Mobile 9837415006	Male	34	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving
20	SHAHID UMAR	UPSHCR0002 96	S/o Abdul Razzaq H.No-14/1053, Lohani sarai saharanpur- 247001 Mobile 8979272361	Male	55	OBC	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving	Wood Carving

GENDER	DETAILS OF CATEGORY				TOTAL
	SC	ST	OBC	GEN	
MALE		-	18	2	20
FEMALE		-	-	-	-

Checked, Verified & Approved by:-
 Signature: [Signature]
 Name :- MoHD. ASIF
 Designation: CC, O&M, S&P
 Contact No: 9827463858

Page 4 of 4

[Signature]
 (P. K. Jain)
 H.P.O
 M.P.P.
 Handicrafts Promotion Officer
 Saharanpur



हस्तशिल्प निर्यात संवर्धन परिषद्
Export Promotion Council for Handicrafts



SOFT SKILL TRAINING PROGRAMME IN EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF O&DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.

Sanction Order No.-I-15011/9(26)NR/SS/HRD/2015-16 Dated :-17-03.2016

VENUE:- CFC Saharanpur

BATCH:- 3rd

Date:- 19th Dec to 23rd Dec 2016

S. No.	DATE	NAME OF FACULTY (I N CAPITAL LETTER)	ADDRESS & CONTACT NO.	TOPIC COVERED	INSTITUTION	TIME In	TIME Out	PAN Card No.	Sign.
1.	19/12/16	MADAN LAL	ABC/I Mayur Vihar Phase I 9911721500	Export Management	Consultant, International Business Academy	10AM	5pm	ABJPL 8145K	
2.	20/12/16	Mohd. Asif	C. F. C, Saharanpur 9027463858	How to make Good Product by man, machine material, measuring techne Estimating of cost etc	Mechanical Engg.	10 A.M	5 P.M		
3.	21/12/16	Deepak Singh.	COLONEL ENCLAVE DELHI ROAD PO-MSIAPNAGAR ROORKEE-241166 7060222047	Entrepreneurship development and international Marketing.	Kellogg's Securities Ltd.	10AM	5PM	BF7PS 2529H	

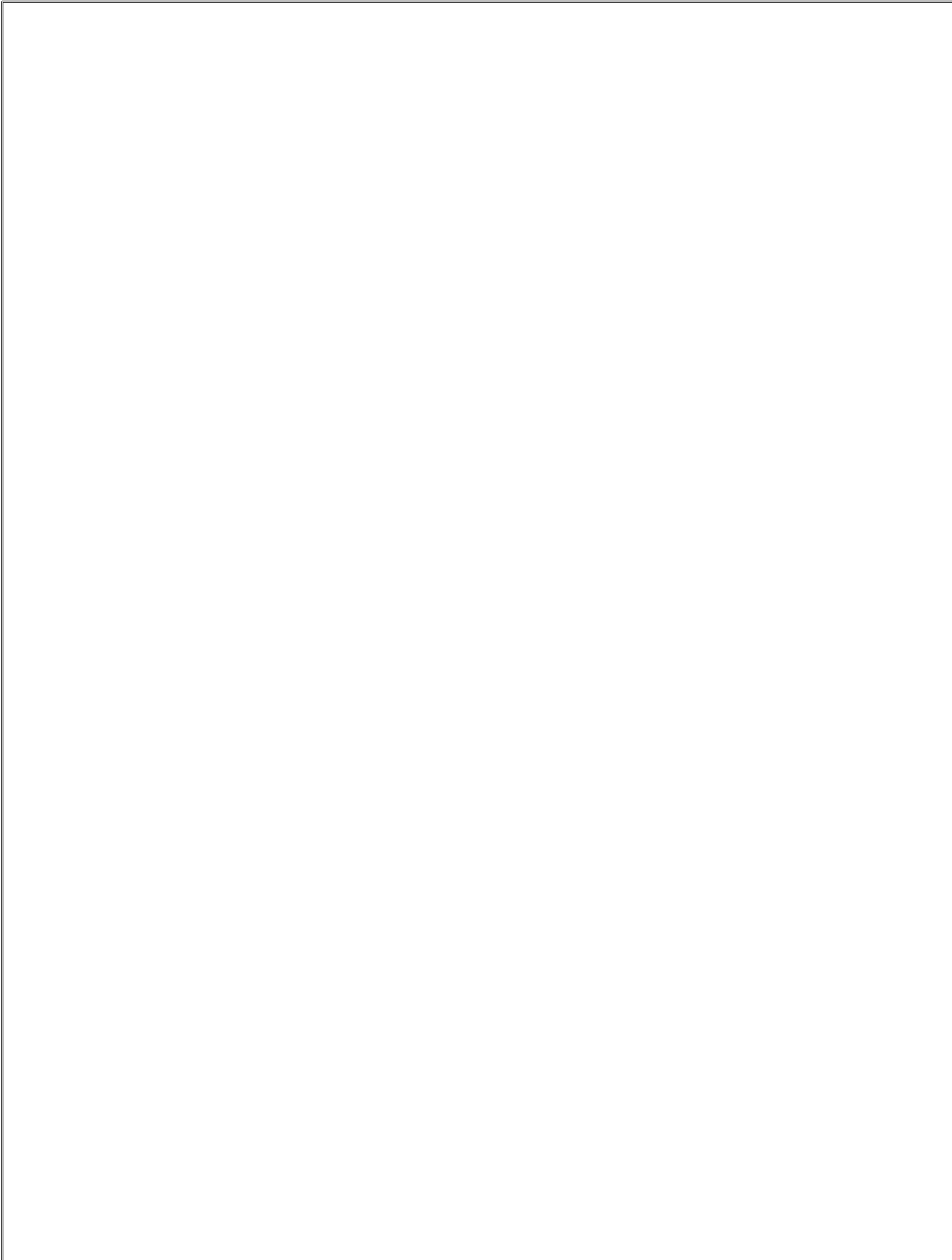
4.	22/12/16	Harewinder Dhawan	263/ Patel Nagar Near Kamlika ground Dehradun	designing ideas	Supporting Hands Society Dehradun	10
5.	23/12/16	Pulkit Jain H.P.O	90 AC(4) Saharanpur.	Schemes of DC(4)		
6.	23/12/16	VIMAY KUMAR SRIVASTAVA	13/161 SHODHA-HACON LFO 07275088452	To Aware all the Insulation o/p welfare scheme of centre / State Govt Award, Bonus Learning Scheme / State Govt	Ex. Best Dn D C (4),	10
7.				Details of Marketing Schemes etc.		



Verified by:



Pulkit Jain
Handicrafts Promotion Officer
HM&EO Saharanpur





इस्तथिण वलरुत डरुवड डरुवड
Export Promotion Council for Handicrafts

3rd BATCH OF SOFT SKILL TRAINING PROGRAMME IN
EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY,
TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED
WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER
HRD SCHEME OF O/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE
SKILL OF TRAINEES.




INSPECTION OF REPORT

1.	Name of the Implementing Agency	Export Promotion Council for Handicrafts
2.	Sanction No. & Date	Sanction Order No- I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.2016
3.	Complete address of the training premises	National Center Photo & Picture Framing Technology" Mandi Samiti Road, Saharanpur-247001"
4.	No. of Artisans enrolled (attach list)	20
5.	No. of artisans present at the time of Inspection	20
6.	No. of Artisans having identity cards issued from DC (H)	20
7.	Performance of the trainer	Good
8.	Details of written/reading material provided to the artisans	Pen, Pad, Reading Material etc.
9.	Whether travel expenses paid to the trainees/artisans	will be paid later
10.	Name and Designation of the inspecting Officer	Pulkit Jain H.P.O, M.S.E.C., Saharanpur
11.	Date & Time of Inspection	23/12/2016
Remarks:	Event found running during visit.	

SIGNATURE OF THE INSPECTING OFFICER
Pulkit Jain
Handicrafts Promotion Centre
M&SEC Saharanpur

Batch No. 4

 <p>हस्तशिल्प विपणन संस्थान परिषद् Expert Promotion Council for Handicrafts</p>	<p style="text-align: right;">H HIGHER EDUCATION</p> <p>SOFT SKILL TRAINING PROGRAMME IN EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF O/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.</p> <p>Sanction Order No.-I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.201</p>
---	--

ATTENDANCE SHEET


VENUE: COMMON FACILITY CENTRE
MANDI SAMITI ROAD, SAHARANPUR-247001

BATCH NO: 4


Date: From 19th Dec to 23rd Dec, 2016

S.N	NAME OF PARTICIPANT & ID CARD NO.	ARTISAN CARD ID	FATHER'S / SPOUSE'S NAME ADDRESS & CONTACT NO.	GENDER	AGE (YEAR)	CATEGORY	CRAFTS	19 th Dec 2016	20 th Dec.2016	21 st Dec 2016	22 nd Dec 2016	23 rd Dec.2016	RECEIPT OF COURSE MATERIALS
1	MUSARRAT KHAN	UPSHC063217	D/o Mohd. Akhtar Khan, Gali No-26 Ajad Colony, Saharanpur-247001 Mobile 9358976813	Female	32	OBC	Wood Carving						
2	AFSANA	UPSHC066967	W/o Kaleem Rao H.no-11/1309, Mahndi sarai Gali Adal Garh, Saharanpur-247001 Mobile	Female	32	GEN	Embroidery & Crocheted Goods						
3	MOHKAM DEVI	UPSHC100601	W/o Ravinder Village Badheri Kohli, Ramdaspur URF Nagal, Saharanpur-247551 Mobile 8394034749	Female	38	OBC	Embroidery & Crocheted Goods						

Checked, Verified & Approved by:-

Signature: 
Name :- Um Asit
Designation:- co-ordinator
Contact No:- 9027463858

4	SATYWATI	UPSHC100608	W/o Susheel Kumar Village Badheri Kohli, Ramdaspur URF Nagal, Saharanpur-247551 Mobile 8954814928	Female	37	OBC	Embroidery & Crocheted Goods	सत्यवती	सत्यवती	सत्यवती	सत्यवती	सत्यवती	सत्यवती	सत्यवती	सत्यवती
5	RASHI BHARDWAJ	UPSHC107809	W/o Rajesh Bhardwaj, H.No-3/1406A, Janak Puri Bajoria Road, Saharanpur-247001	Female	42	GEN	Embroidery & Crocheted Goods	Rashi	Rashi	Rashi	Rashi	Rashi	Rashi	Rashi	Rashi
6	MAYA DEVI	UPSHC107808	W/o Mahender Singh, H.No-3/1491, Bajoria Road Bank Colony Janak Puri Saharanpur-247001 Phone 01322715947	Female	60	OBC	Embroidery & Crocheted Goods	मायादेवी	मायादेवी	मायादेवी	मायादेवी	मायादेवी	मायादेवी	मायादेवी	मायादेवी
7	SAVITA	UPSHC107792	W/o Late Promod Kumar, H.N-3/648 Khanalampura Saharanpur-247001 Mobile 9760426688	Female	40	OBC	Embroidery & Crocheted Goods	सविता	सविता	सविता	सविता	सविता	सविता	सविता	सविता
8	AMITA SHARMA	UPSHC066484	W/o Gajender Kumar Sharma, H.No-3/6070, Street No-2, Bajoria Road Janak Puri Saharanpur-247001 Mobile 9012466244	Female	58	GEN	Miscellaneous	Amita Sharma	Amita Sharma	Amita Sharma	Amita Sharma	Amita Sharma	Amita Sharma	Amita Sharma	Amita Sharma
9	JAHANGIR	UPSHC101611	S/o Mohd. Akbar H.No-2072, Chock Bajdaran, Saharanpur- 247001 Mobile No- 9056927648	Male	33	OBC	Wood Carving	जहांगीर	जहांगीर	जहांगीर	जहांगीर	जहांगीर	जहांगीर	जहांगीर	जहांगीर

Checked, Verified & Approved by:-
 Signature: 
 Name :- M. ASIF
 Designation:- Co-ordinator
 Contact No:- 9027463858



10	BHOTI	UPSHC090363	W/o Mahveer H.No-150,Shiv Mandir Ke Pass Ramdasspur Nagal, saharanpur- 247551	Female	48	OBC	Embroidery & Crocheted Goods	बीहोती
11	RUBINA	UPSHC080739	S/o Sahid Peer Wali Gali No-4, Kamala Colony, Saharanpur-247001 Mobile 9358371637	Female	30	OBC	Zari & Zari Goods	Rubina
12	SHADAB KHAN	UPSHC063185	W/o Mehraj Alam H.N-360 Gali No-1 Mandi samiti Road, Ajad colony Saharanpur-247001 Mobile 8439297339	Female	40	OBC	Wood Carving	शुआब खान
13	LEELAM	UPSHC090368	W/o Amit H.n-428Banjaul haq Deohand, saharanpur- 247001 Mobile 7409720089	Female	27	OBC	Hand Printed Textile caves	लीलम
14	RANI	UPSHC089708	W/o Raghunath Hardev Nagar,Ramdaspur Nagal saharanpur- 247551	Female	58	OBC	Embroidery & Crocheted Goods	रानी
15	RADHIKA	UPSHC107387	W/o Surender Village Bachari Kholi Ramdaspur Nagal, Saharanpur-247551 Mobile 9058175365	Female	27	OBC	Textile & Hand Embroidery	Radhika


Checked, Verified & Approved by:-

Signature: 

Name: M. Asif

Designation: Sr. Ordinator

Contact No: 9827663858





16	SHALINEE	UPSHC100478	S/o Narendra Village Badedi Koli Ramdaspur Nagal, Saharanpur-247551 Mobile 7895976366	Female	23	OBC	Embroidery & Crocheted Goods	Shalinee	Shalinee	Shalinee	Shalinee	Shalinee	Shalinee	Shalinee
17	NARGESH	UPSHC090336 2	W/o Wajid Baloli, sambhal Ki Gujar Chutmalpur nakur Saharanpur- 247662 Mobile#006165282	Female	21	OBC	Embroidery & Crocheted Goods	नरगेश	नरगेश	नरगेश	नरगेश	नरगेश	नरगेश	नरगेश
18	SHALU RANI	UPSHC107372	D/o Pravindra Village Badedi Koli Ramdaspur Nagal, Saharanpur-247551 Mobile 8974272900	Female	18	OBC	Textile & Hand Embroidery	SHALU	SHALU	SHALU	SHALU	SHALU	SHALU	SHALU
19	MAMVATI	UPSHC100643	W/o Rajkumar Village Badedi Koli Ramdaspur Nagal, Saharanpur-247551 Mobile 9719662736	Female	38	OBC	Embroidery & Crocheted Goods	ममवती	ममवती	ममवती	ममवती	ममवती	ममवती	ममवती
20	SANDEEP	UPSHC061070	S/o Shiv Charan Gangho Road, Manakmau saharanpur-247001 Mobile 9456430445	Male	36	OBC	Wood Carving	सन्दीप	सन्दीप	सन्दीप	सन्दीप	सन्दीप	सन्दीप	सन्दीप

	SC	ST	OBC	GEN	TOTAL
MALE	-	-	2	-	-
FEMALE	-	-	15	3	20

Checked, Verified & Approved by:-
 Signature: *[Signature]*
 Name: M. B. S. T.
 Designation: Co-ordinator
 Contact No: 9027463858

[Signature]
 (Purkhi-Jain)
 H. Po
 Saharanpur
 Handicrafts Promotion Officer
 HM&SEC Saharanpur




Faculty Detail

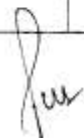
 <p>हस्तशिल्प निर्यात संवर्धन परिषद् Export Promotion Council for Handicrafts</p>	 <p>SOFT SKILL TRAINING PROGRAMME IN EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF (M) DC(II) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.</p>
<p>Sanction Order No.-I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.2016</p>	

VENUE:- CFC Saharanpur


BATCH:- 4TH

Date:- 19th Dec to 23rd Dec 2016

S. No.	DATE	NAME OF FACULTY (I N CAPITAL LETTER)	ADDRESS & CONTACT NO.	TOPIC COVERED	INSTITUTION	TIME In	TIME Out	PAN Card No.	Sign.
1.	19/12/16	Mohd. Asif	CFC, Saharanpur 9027463858	How to make a quality wire product, by man machine, material Fair participate, eph. Fair etc.	Mechanical Engr.	10:00	5: P.M		
2.	20/12/16	MADAN LAL	ABC I Mayun Khan Delhi-110091 9911721500	Robot Manager	Consultant International Business Academy	10am	5pm	ABJPL 814SK	
3.	21/12/16	Mohd. Asif	CFC, Saharanpur	Digital Paint Sys & Eliminating Casting etc		10:00	5:00		



4.	22/12/16	DEEPAK SINGH	COLONEL ENCLAVE DELHI ROAD PO-MSLAPNAGAR ROORKEE-247666 7060222047	Entrepreneurship development and Entrepreneurial Marketing	Religare Securities Ltd.	10:AM	5:PM	BFTPS 1519H	Deepak Singh
5.	23/12/16	PURIT JAIN HPO	PO DC(H) MSLE Sahasrampur	Schemes of DC(H)				ALEPJ 44089	Purit Jain
6.	23/12/16	Harwinder Dhawan	263 Patel Nagar Near Ramlilla ground, Dehradun	Designing ideas	Supporting Hands Society	10:AM	5:PM	BMPPD 7925M	Harwinder
7.									

Verified by 


(Purit Jain)
HPO
MSLE
Sahasrampur
Crafts Promotion Officer
MSSEC Sahasrampur



इसरोमिण्ड विवोरुत संवोरुत वरुमिण्ड
Export Promotion Council for Handicrafts

4th BATCH OF SOFT SKILL TRAINING PROGRAMME IN
EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY,
TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED
WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER
HRD SCHEME OF O/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE
SKILL OF TRAINEES.





INSPECTION OF REPORT

1.	Name of the Implementing Agency	Export Promotion Council for Handicrafts
2.	Sanction No. & Date	Sanction Order No- I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.2016
3.	Complete address of the training premises	National Center Photo & Picture Framing Technology" Mandi Samiti Road, Saharanpur-247001"
4.	No. of Artisans enrolled (attach list)	20
5.	No. of artisans present at the time of Inspection	20
6.	No. of Artisans having identity cards issued from DC (H)	20
7.	Performance of the trainer	Satisfactory
8.	Details of written/reading material provided to the artisans	Pen, Pad, Reading Material etc.
9.	Whether travel expenses paid to the trainees/artisans	Will be paid later
10.	Name and Designation of the inspecting Officer	Pulkit Jain H.P.O, MSEE Saharanpur
11.	Date & Time of Inspection	23/12/2016
Remarks:	Event found running during visit.	

SIGNATURE OF THE INSPECTING OFFICER
Pulkit Jain
Handicrafts Promotion Officer
I.M&SEC Saharanpur

Batch No. 5

 <p>उत्साहित्य विवात संवर्धन परिषद् Export Promotion Council for Handicrafts</p>	 <p>SOFT SKILL TRAINING PROGRAMME IN EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF O/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.</p> <p>Sanction Order No.-I-150119(26)/NR/SS/HRD/2015-16 Dated :-17-03.201</p>
---	--

ATTENDANCE SHEET

VENUE: COMMON FACILITY CENTRE
MANDI SAMITI ROAD, SAHARANPUR-247001

BATCH NO: 5

Date: From 26th Dec to 30th Dec 2016

S.N	NAME OF PARTICIPANT & ID CARD NO.	ARTISAN CARD ID	FATHER'S / SPOUSE'S NAME ADDRESS & CONTACT NO.	GENDER	AGE (YEAR)	CATEGORY	CRAFTS	26 th Dec.2016	27 th Dec.2016	28 th Dec.2016	29 th Dec.2016	30 th Dec.2016	RECEIPT OF COURSE MATERIALS
1	RUMA RANI	UPSHC076320	W/o Bhupender Singh, Vill age Sadak Dudli Dehradune road Saharanpur-247001 Mobile No- 8273249653	Female	25	OBC	Hand Printed Textile caves	रुमा रानी	रुमा रानी	रुमा रानी	रुमा रानी	रुमा रानी	रुमा रानी
2	SIMPAL	UPSHC100602	D/o Shiv Kumar Village Nagal Wazeedpur Saharanpur-247551 Mobile -839393295	Female	26	OBC	Embroidery & Crocheted Goods	सिम्पाल	सिम्पाल	सिम्पाल	सिम्पाल	सिम्पाल	सिम्पाल
3	BATOOL	UPSHC107145	W/o Saleem H.No-708 Village Isiamnagar 247451 Mobile No-885922341	Female	46	OBC	Embroidery & Crocheted Goods	बातूल	बातूल	बातूल	बातूल	बातूल	बातूल

Checked, Verified & Approved by:-

Signature: 

Name :- M. Asif

Designation:- CA-Charidwala

Contact No:- 9827463858


Page 1 of 4



4	INAMAILAHI	UPSHC107153	W/o Vasiulla Village Islamnagar 247451 Mobile 8393843699	Female	56	GEN	Embroidery & Crocheted Goods						
6	KISHWER	UPSHC107151	W/o Yunus Village Islamnagar 247451 Mobile 9058183119	Female	38	GEN	Embroidery & Crocheted Goods	किरादार	किरादार	किरादार	किरादार	किरादार	किरादार
6	KILO	UPSHC084735	W/o Raj Kumar Village Haiderpur Kalyanpur Saharanpur-247232 Mobile	Female	36	SC	Embroidery & Crocheted Goods						
7	SAJDA	UPSHC107159	W/o Irfan Village Islamnagar 247451 Mobile 9761002478	Female	27	OBC	Embroidery & Crocheted Goods	भानु	भानु	भानु	भानु	भानु	भानु
8	BHARTI	UPSHC107925	D/o Ram Kumar Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 Mobile 9927524685	Female	19	OBC	Miscellaneous	भारती	भारती	भारती	भारती	भारती	भारती
9	SANTOSH	UPSHC100639	W/o Narendra Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 mobile 7520268181	Female	38	SC	Embroidery & Crocheted Goods	संतोष	संतोष	संतोष	संतोष	संतोष	संतोष

Checked, Verified & Approved by:-
 Signature:
 Name : P. ASIF
 Designation: AO-Administrative
 Contact No: 9027463858

10 NARESHO	UPSHC100600	W/o Raj Kumar Village Haiderpur Kalyanpur Saharanpur-247232 Mobile 7830164081	Female	34	OBC	Embroidery & Crocheted Goods	पारेशो	पारेशो	पारेशो	पारेशो	पारेशो	पारेशो	पारेशो
11 PARUL	UPSHC100627	D/o Mahendra Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 Mobile 8449738461	Female	27	OBC	Embroidery & Crocheted Goods	Parul	Parul	Parul	Parul	Parul	Parul	Parul
12 LAKSHMI	UPSHC100619	D/o Aman Kumar Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 Mobile 8439113011	Female	19	OBC	Embroidery & Crocheted Goods	लक्ष्मी	लक्ष्मी	लक्ष्मी	लक्ष्मी	लक्ष्मी	लक्ष्मी	लक्ष्मी
13 SHAFIA	UPSHC078729	D/o Afzal H.No- 12/1150 Ganpat Sarai, Saharanpur-247001 Mobile 8439255268	Female	21	OBC	Embroidery & Crocheted Goods	शाफिया	शाफिया	शाफिया	शाफिया	शाफिया	शाफिया	शाफिया
14 SAVITA	UPSHC107383	W/o Ramdas Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 Mobile 7310847159	Female	43	OBC	Textile & Hand Embroidery	सविता	सविता	सविता	सविता	सविता	सविता	सविता
15 PARUL DEVI	UPSHC107444	W/o Vikram Singh Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 Mobile 7310847159	Female	19	OBC	Textile & Hand Embroidery	Parul	Parul	Parul	Parul	Parul	Parul	Parul

✓
Checked, Verified & Approved by:-
Signature: 
Name :- M. ASIF
Designation:- Co-ordinator
Contact No:- 9027483858





16	KALPNA	UPSHC107376	D/o Jaggal Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 Mobile9012465712	Female	21	SC	Textile & Hand Embroidery	Handwritten	Handwritten	Handwritten	Handwritten	Handwritten	Handwritten
17	SEEMA	UPSHC107393	W/o Shashikant Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 Mobile7409661837	Female	24	SC	Textile & Hand Embroidery	Seema	Seema	Seema	Seema	Seema	Seema
18	SHIVANI	UPSHC100613	D/o Nathi Ram Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 Mobile7351999048	Female	18	OBC	Embroidery & Crocheted Goods	SHIVANI	SHIVANI	SHIVANI	SHIVANI	SHIVANI	SHIVANI
19	BEBI	UPSHC100641	W/o Sonu Ram Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 Mobile 99277833642	Female	26	OBC	Embroidery & Crocheted Goods	BEBI	BEBI	BEBI	BEBI	BEBI	BEBI
20	MUMTAZ	UPSHC107158	W/o Kamar Hassan H.No-13/327, Shavilayat Saharanpur-247001 Mobile 8791702009	Female	34	GEN	Embroidery & Crocheted Goods	Handwritten	Handwritten	Handwritten	Handwritten	Handwritten	Handwritten

GENDER	DETAILS OF CATEGORY					TOTAL
	SC	ST	OBC	GEN		
MALE						1
FEMALE	4	1	13	3		20


 Pulkat Jain
 Handicrafts Promotion Officer
 HM&SEC Saharanpur

Checked, Verified & Approved by:-
 Signature:- 
 Name :- M. ASIF
 Designation:- CO-CHD/NT/HS
 Contact No:- 9027463858




Faculty Detail


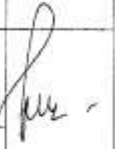
 <p>हस्तशिल्प विद्यार्थि संघर्ष परिषद् Export Promotion Council for Handicrafts</p>	
<p>SOFT SKILL TRAINING PROGRAMME IN EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF O&DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.</p>	
<p>Sanction Order No.-I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.2016</p>	

VENUE:- CFC Saharanpur

BATCH:- 5

Date:- 26th Dec, To 30th Dec, 2016

S. No.	DATE	NAME OF FACULTY (I N CAPITAL LETTER)	ADDRESS & CONTACT NO.	TOPIC COVERED	INSTITUTION	TIME In	TIME Out	PAN Card No.	Sign.
1.	26/12/16	M. Asif	CFC, Saharanpur	How we can improve Production by machine & Quality, Fair Participation		10:00	5:00		
2.	27/12/16	RANI SHASTRI UPADHYAY WZ-ST, NARAINA M-D-28	WZ-ST, NARAINA M-D-28 9312909039	D-CUTTING MARKET - INDI		10:00	5:00	ABDPU 9240D	
3.	28/12/16	Mohd. Asif	CFC, Saharanpur	Digital Payment System & Estimating casting of Product material etc.		10:00	5:00		

	27/11/16	DEEPAK SINGH	COLONEL ENCLAVE DELHI ROAD, PO-MISLAPURAH, KOORKEE-171007 7060222047	Entrepreneurship Development and Leadership Academy	Kalyan Securities Ltd.	10:00 AM	5:00 PM	BFTPS 1527H	
5.	29/11/16	Poojit Jain H.P.O	Schemes of BTLN	H.P.O of (SCLM) Sahasraipur				ALBP 4408R	
6.									
7.									



Verified by:



Poojit Jain
Mandiratti's Promotion Office
1013/SEC Sahasraipur



इसरोपिण्ड विवकित संवर्धन परिषद्
Export Promotion Council for Handicrafts

5th BATCH OF SOFT SKILL TRAINING PROGRAMME IN
EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY,
TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED
WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER
HRD SCHEME OF O/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE
SKILL OF TRAINEES.





INSPECTION OF REPORT

1.	Name of the Implementing Agency	Export Promotion Council for Handicrafts
2.	Sanction No. & Date	Sanction Order No- I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.2016
3.	Complete address of the training premises	National Center Photo & Picture Framing Technology" Mandi Samiti Road, Saharanpur-247001"
4.	No. of Artisans enrolled (attach list)	20
5.	No. of artisans present at the time of Inspection	20
6.	No. of Artisans having identity cards issued from DC (H)	20
7.	Performance of the trainer	Satisfactory.
8.	Details of written/reading material provided to the artisans	Pen, Pad, Reading Material etc.
9.	Whether travel expenses paid to the trainees/artisans	will be paid later
10.	Name and Designation of the inspecting Officer	Pulkit Jain H.P.O M.S.R.E Saharanpur
11.	Date & Time of Inspection	29/12/2016.
Remarks:	kurent found running during visit.	

SIGNATURE OF THE INSPECTING OFFICER


Pulkit Jain
Handicrafts Promotion Officer
HM&SEC Saharanpur.

Batch No. 6

 <p>एक्सपोर्ट प्रोमोशन परिषद् Export Promotion Council for Handicrafts</p>	 <p>SOFT SKILL TRAINING PROGRAMME IN EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDARIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF D/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.</p> <p>Sanction Order No.-I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03,201</p>
--	--

ATTENDANCE SHEET

VENUE: COMMON FACILITY CENTRE
MANDI SAMITI ROAD, SAHARANPUR-247001

BATCH NO: 6

Date: From 26th Dec to 30th Dec,2016

S.N	NAME OF PARTICIPANT & ID CARD NO.	ARTISAN CARD ID	FATHER'S / SPOUSE'S NAME ADDRESS & CONTACT NO.	GENDER	AGE (YEAR)	CATEGORY	CRAFTS	26 th Dec,2016	27 th Dec,2016	28 th Dec,2016	29 th Dec,2016	30 th Dec,2016	RECEIPT OF COURSE MATERIALS
1	KUSUM	UPSHC088709	W/o Janashwer Singh, Village Badahri Koli Ramdaspur Nagal Saharanpur-247551 Mobile 7409861737	Female	37	OBC	Hand Printed Textile caves	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
2	MOHD. AZAM	UPSHC081311	S/o Taj Mohd. H.No-11/4276,Mahndi Sarai Gali No-11, Saharanpur-247001 Mobile -9997210176	Male	22	OBC	Wood Carving	<i>M. Azam</i>	<i>M. Azam</i>	<i>M. Azam</i>	<i>M. Azam</i>	<i>M. Azam</i>	<i>M. Azam</i>
3	ANJUM PARVEEN	UPSHC079329	S/o Taj Mohd. H.No-11/4276,Mahndi Sarai Gali No-11, Saharanpur-247001 Mobile -9837083259	Female	24	OBC	Embroidery & Crocheted Goods	<i>Anjum</i>	<i>Anjum</i>	<i>Anjum</i>	<i>Anjum</i>	<i>Anjum</i>	<i>Anjum</i>

Checked, Verified & Approved by:-
 Signature: *[Signature]*
 Name: *M. ASIF*
 Designation: *CO-ordinator*
 Contact No: *9027463858*

[Signature]


4	SHAH RANI KHAN	UPSHC091059	D/o Bhar Ahmad H.No-11/1301, Mahndi Sarai, Saharanpur- 247001 Mobile 8791420335	Female	28	GEN	Embroidery & Crocheted Goods	SHAH RANI Khan
5	RASDA	UPSHC077978	W/o Naeem, H.No-1623/12, Amjad Nagar, Ashraful Madarsa Saharanpur- 247001 Mobile 9897679588	Female	53	OBC	Embroidery & Crocheted Goods	رشد
6	AZRA PRAVEEN	UPSHC053969	D/o Shafiq Gali No-7, Mahndi Sarai Saharanpur- 247001 Mobile 9058357421	Female	28	OBC	Embroidery & Crocheted Goods	Azra Praveen
7	SHABNAM PARVEEN	UPSHC102737	W/o Mohd. Saleem H.No-1/1043/11, Peer Ji Wali Gali Zakriyahad Saharanpur-247001 Mobile 8445494846	Female	42	OBC	Hand Printed Textile caves	शबनाम प्रवीण
8	SHAFEEK	UPSHC003624	S/o Mohd. Saddique Gali No-7 Mahndi Sarai Saharanpur-247001 Mobile No- 9058741238	Male	62	OBC	Wood Carving	شافيک
9	SHAKRA BEGUM	UPSHC081110	W/o Mohd Akram H.No-11/4247, Gali No- 11, Sarai Mahndi Saharanpur-247001 Mobile 7248305223	Female	37	OBC	Embroidery & Crocheted Goods	शक्रा बेगम

✓
 Checked, Verified & Approved by:-
 Signature: 
 Name : M. ASIF
 Designation:- Co-ordinator
 Contact No:- 9023463858



10	AFROZ JAHAN	UPSHC064214	D/o Shafiq Gali No-7, Mahndi Sarai Saharanpur- 247001 Mobile 9359205312	Female	32	OBC	Embroidery & Crocheted Goods	AFROZ JAHAN
11	KAMNE KHAN	UPSHC102703	D/o Bhar Khan H.No-1043/122, Gali No-2 Masoor Palace Saharanpur-247001 Mobile 7520250223	Female	30	GEN	Embroidery & Crocheted Goods	KAMNE KHAN
12	GHAZALA JAMEEL	UPSHC091070	D/o Jameel Ahmad H.No-1/1043/19, Gali No-5, Ali Ke Chugi Saharanpur-247001 Mobile 9520048334	Female	26	OBC	Embroidery & Crocheted Goods	GHAZALA JAMEEL
13	MOHD. MUSTAQUEEM	UPSHC063930	S/o Mohd Shafeeq Gali No-7, Mahndi Sarai Saharanpur- 247001 Mobile 9058741238	Male	24	OBC	Wood Carving	MOHD MUSTAQUEEM
14	SHAHIDA PRAVEEN	UPSHC064216	S/o Mohd Shafeeq Gali No-7, Mahndi Sarai Saharanpur- 247001 Mobile 9219912797	Female	20	OBC	Embroidery & Crocheted Goods	SHAHIDA PRAVEEN
15	MOHD. QAMRUZZAMA	UPSHC063931	S/o Mohd Shafeeq Gali No-7, Mahndi Sarai Saharanpur- 247001 Mobile 9219484905	Male	24	OBC	Wood Carving	MOHD QAMRUZZAMA

Checked, Verified & Approved by:-

Signature: 

Name: M. Asif

Designation: CO-Ordinator

Contact No: 9027463858



16	NARENDER KUMAR	UPSHC086180	S/o Ranjeet Singh Village Hallalpur Nakur Saharanpur- 247001 Mobile 9058779150	Male	42	SC	Embroidery & Crocheted Goods	नरेंद्र कुमार
17	FARZANA	UPSHC081144	D/o Mohd. Taj H.No-11/4276, Mahndi Sarai Gali No-11, Saharanpur-247001 Mobile 7520833230	Female	28	OBC	Embroidery & Crocheted Goods	फारजाना
18	HANEEF	UPSHC016516	S/o Shareef Ahmad, H.No-8/3001, Nai Basti Islamabad Saharanpur-247001 Mobile No- 9358895149	Male	48	OBC	Wood Carving	हनीफ
19	KHAWER KHAN	UPSHR001866	S/o Junaid Khan H.No-13/1315/13, Gher Fathab khan post Office Wali Gali Saharanpur-247001	Male	32	GEN	Wood Wears	ख़ावर ख़ान
20	JAHAN ARA	UPSHC055797	W/o Mohd. Naushad Kamela Colony Qureshan masjid Saharanpur-247001 Mobile No- 72173314239	Female	42	OBC	Embroidery & Crocheted Goods	जहाँ आरा

GENDER	DETAILS OF CATEGORY				TOTAL
	SC	ST	OBC	GEN	
MALE	01	1	05	01	
FEMALE	0	1	11	02	20

✓
 Checked, Verified & Approved by:-
 Signature:- *[Signature]*
 Name :- *M. Anil*
 Designation:- *CO-ordinator*
 Contact No:- *9023463858*

Page 4 of 4

[Signature]
 Pankaj Jain
 Handicrafts Promotion Officer
 HM&SEC Saharanpur

Faculty Detail



हस्तशिल्प निर्यात संवर्धन परिषद्
Export Promotion Council for Handicrafts



SOFT SKILL TRAINING PROGRAMME IN EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF O% DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.

Sanction Order No.-I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.2016



VENUE:- CFC Saharanpur

BATCH:- 6th

Date:- 26th to 30th Dec 2016

S. No.	DATE	NAME OF FACULTY (IN CAPITAL LETTER)	ADDRESS & CONTACT NO.	TOPIC COVERED	INSTITUTION	TIME In	TIME Out	PAN Card No.	Sign.
1.	26/12/16	RAVI SHASTRI UPADHYAY	W2-59, NARAINA VILLAGE, NEW DELHI-110028	DIGITAL MARKETING		10:	5:00	ABDP U9249D	Ravi
2.	27/12/16	Mohd. ASIF	CFC, Saharanpur	How we can Improv Production & Quality Compliance		10:00	5:00		ASIF
3.	28/12/16	DEEPAK SINGH	COLONEL ENLADE DELHI ROAD P.O - MILAPUR ROORKEE-247667 706022077	Entrepreneur Ship development & International Marketing.	Religare Securities Ltd.	10.00 AM	5:00 PM.	BFPS 2529 H	Deepak

Handwritten signature

6	30/12/16	Mohd. ASIF	CFC, Saharanpur	Dropped Payment Sys & by mobile & Participation epd. fees etc Estimating Product cost	10.00		5.00 P.M	
5.	29/12/16	Punit-Jain H/O	H/O (In) MSL Saharanpur.					
6.								
7.								



Verified by:



Punit Jain
Handwritten Promotions Officer
HM&SEC Saharanpur




इन्डियन हान्डक्राफ्ट्स एक्सपोर्ट प्रमोशन काउंसिल
Export Promotion Council for Handicrafts

6th BATCH OF SOFT SKILL TRAINING PROGRAMME IN EDP/EXPORT MARKETING, PACKAGING & TECHNOLOGY, TESTING & QUALITY STANDRIZATION FOR ARTISANS/CRAFT PERSONS, SKILLED WORKERS, ENTREPRENEURS & MANUFACTURERS AT SAHARANPUR UNDER HRD SCHEME OF O/o DC(H) FOR A DURATION OF 5 DAYS TO UPGRADE THE SKILL OF TRAINEES.



INSPECTION OF REPORT

1.	Name of the Implementing Agency	Export Promotion Council for Handicrafts
2.	Sanction No. & Date	Sanction Order No- I-15011/9(26)/NR/SS/HRD/2015-16 Dated :-17-03.2016
3.	Complete address of the training premises	National Center Photo & Picture Framing Technology" Mandi Samiti Road, Saharanpur-247001"
4.	No. of Artisans enrolled (attach list)	20
5.	No. of artisans present at the time of Inspection	20
6.	No. of Artisans having identity cards issued from DC (H)	20
7.	Performance of the trainer	Satisfactory.
8.	Details of written/reading material provided to the artisans	Pen, Pad, Reading Material etc.
9.	Whether travel expenses paid to the trainees/artisans	will be paid later
10.	Name and Designation of the inspecting Officer	Pulkit Jain H.P.O, MSEE Saharanpur
11.	Date & Time of Inspection	29/12/2016
Remarks:	Such activities creates enthusiasm amongst the beneficiaries.	

SIGNATURE OF THE INSPECTING OFFICER

Pulkit Jain
Handicrafts Promotion Officer
HM&SEC Saharanpur

Photographs of the Programs Days Wise







